SAP Invoice Management & SAP Document Compliance

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THE BEST RUN **SAP**

Agenda

- SAP Invoice Management
  - Ingestion and Recognition
  - Italy e-Invoicing Incoming
  - Verification and Exception Handling
  - Invoice Approval
  - Analytics

- SAP Document Compliance
  - Outgoing and Incoming

- Summary and Q&A
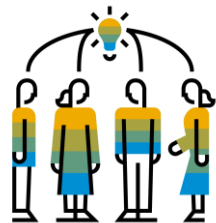
SAP Invoice Management

Invoice Management involves almost every role in your organization

Finance & Procurement

- Accounts Payable Professional
- Tax Professional
- Master Data Analyst
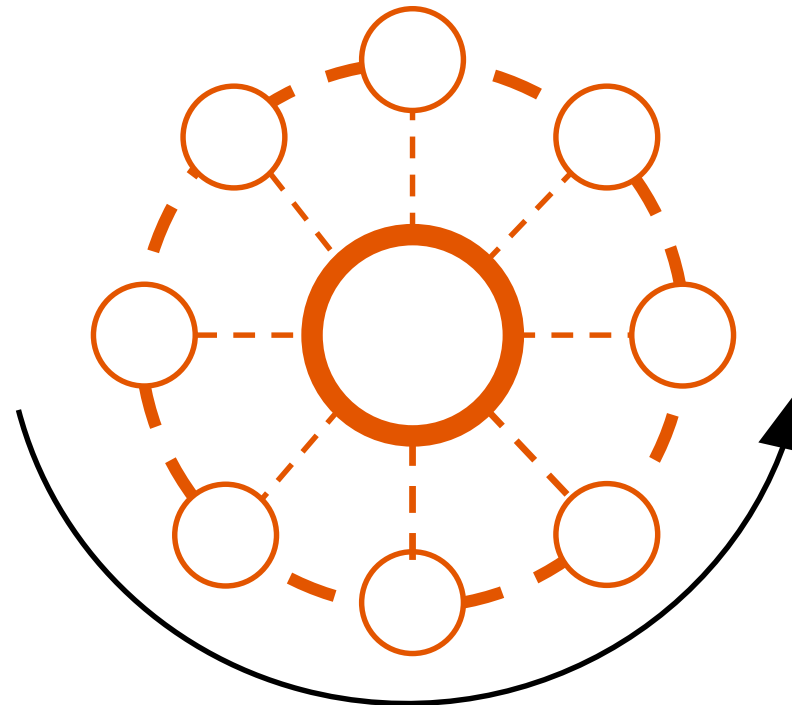- Treasury Professional
- Buyer
- Category manager
- …

Strategy & Operations

- CXO
- Shared Services Manager
- Accounts Payable Manager
- Internal Auditor
- Workflow Administrator
- System Administrator

Lines of Business

- Receiving
- Warehouse Clerk
- Approver
- Cost Center Owner
- Project Manager / Owner

Business Partners

- Supplier
- Freight provider
- Bank
- External Auditor
- Legal Expert

Business motivation for invoice automation

1 **Reduce cost**

Streamline invoice processing and free up resources with electronic document transmission

2 **Improve communication**

Optimized collaboration with partners and suppliers to eliminate exceptions and speed up

3 **Optimize cash flow**

Resolve cash flow issues, and enhance discounting program, with improved internal collaboration

4 **Improve processing time**

Efficiently use working capital with early-payment discounts because of shortened processing time

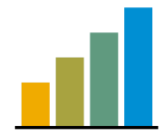# Key business drivers for achieving excellence in AP

1. **Insight** – Financial and operational

2. **Collaboration** – Share common information

3. **Automation** – Reduce manual processes

4. **Control** – Exception-based management

5. **IT Simplification** – One platform

SAP Invoice Management

Capabilities

- End-to-end invoice data visibility helps streamline regulatory compliance

- Automated invoice management helps replace error-prone manual processes

- Helps the organization handle high-volume activities, and reduces the cost per invoice

- Enables optimal payment scheduling

Benefits

- Automatically routes invoices to the right person for resolution, approval, and payment

- Stakeholders can quickly access appropriate invoice information

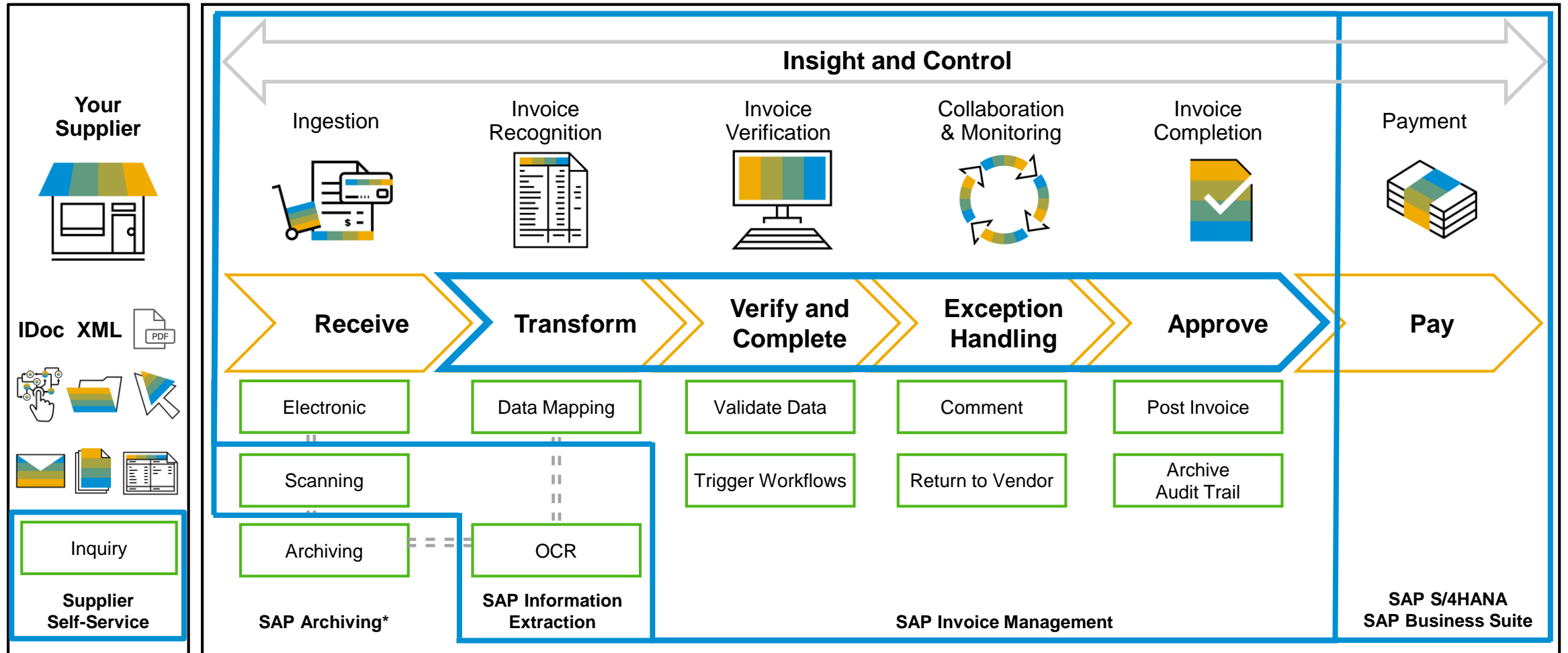- Transforms invoice management to a people-driven business
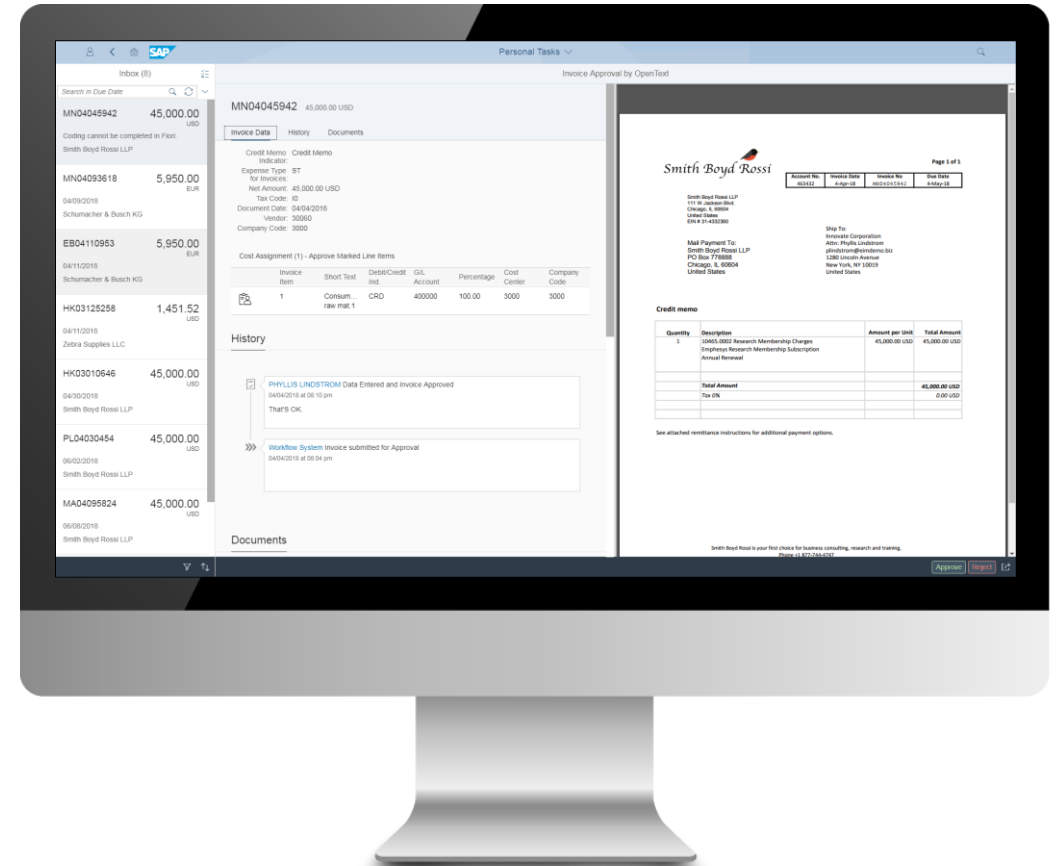
20-50% Lower cost per invoice reconciled*

*SAP Benchmark

Digital, integrated, and automated invoice processing

Your Supplier

IDoc XML PDF

Inquiry

Supplier Self-Service

Insight and Control

Ingestion	Invoice Recognition	Invoice Verification	Collaboration & Monitoring	Invoice Completion	Payment

Receive	Transform	Verify and Complete	Exception Handling	Approve	Pay
Electronic	Data Mapping	Validate Data	Comment	Post Invoice	
Scanning		Trigger Workflows	Return to Vendor	Archive Audit Trail	
Archiving	OCR				

SAP Archiving*

SAP Information Extraction

SAP Invoice Management

SAP S/4HANA SAP Business Suite

* or another SAP ArchiveLink-certified repository

SAP Invoice Management

Ingestion and recognition
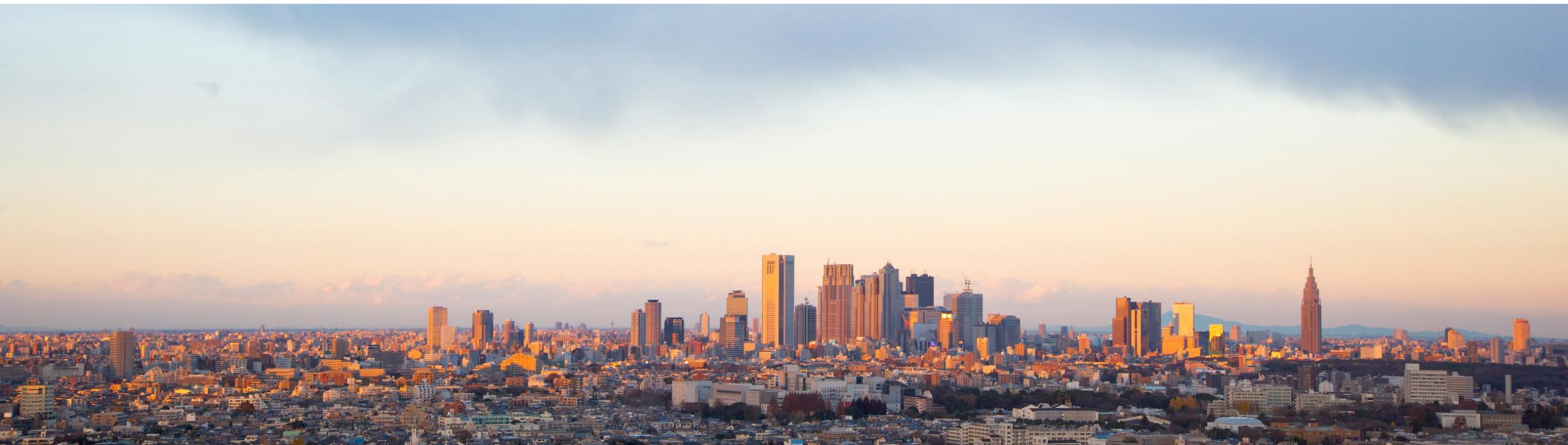
Receive invoices via e-mail, upload, or download
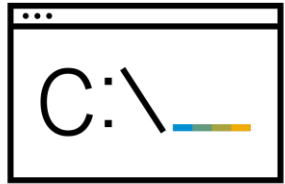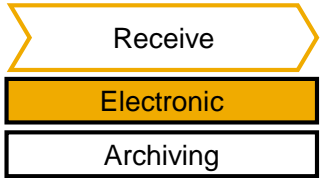
✓ No invoices lost in private mailboxes

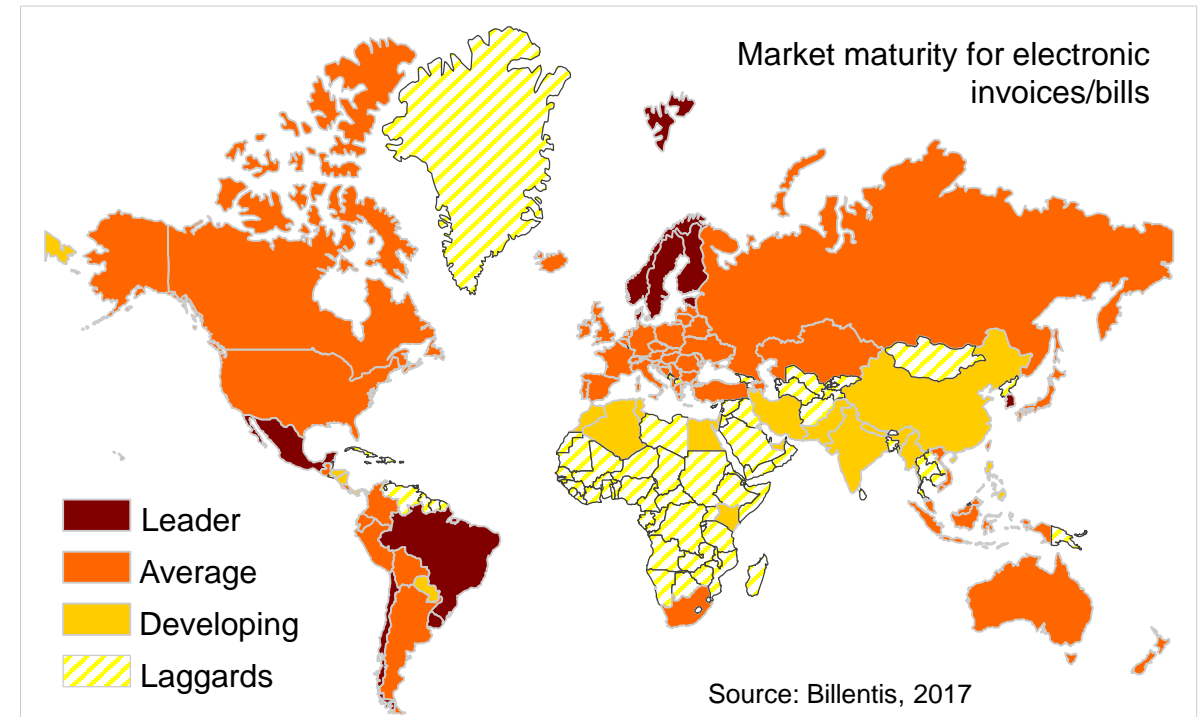✓ No complex supplier on-boarding

✓ No need to print
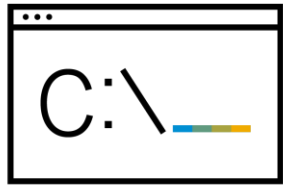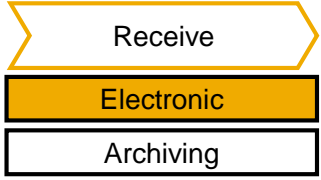
✓ Simple way to forward to AP

✓ Simple solution for any supplier

✓ Simple collaboration with suppliers

Global e-invoicing mandates drive adoption

XML is the standard for e-invoicing

Market maturity for electronic invoices/bills

- Leader
- Average
- Developing
- Laggards

Source: Billentis, 2017

Simplify your EDI

No "error" IDocs

No IT expertise required

No delays, no lost discounts

SAP Process Orchestration

Simple mapping

Simple integration

Simple collaboration

1) Prevent IDoc errors

2) Preconfigured rules validate data

3) Exceptions appear in the same inbox for all input channels

4) The system creates an image from IDoc data

Eliminate paper as early as possible
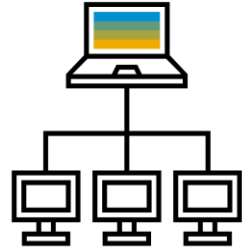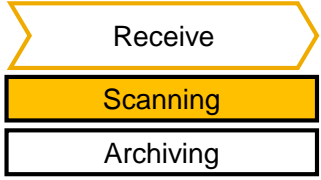
No invoices lost

No copies,
no internal mails

No delays,
no lost discounts

Instant access
from everywhere

Simple
collaboration

Single and secure
source of the truth

Directly connected to scanner

Sophisticated document
separation and grouping

Powerful image processing

Archiving and process
triggering with one click

OCR simplifies navigation and data entry

The viewer navigates to the right location

Users simply click to enter data

OCR simplifies navigation and data entry

The viewer navigates to the right location

Users simply click to enter data

Alternatively users validate invoices
in a specialized desktop application

SAP Invoice Management

Italy e-Invoicing - Incoming

SAP Invoice Management:
Digital, integrated, and automated invoice processing

Suppliers

Sender Service

SdI — Sistema di Interscambio

Incoming Invoice Cockpit

Customer

Process Control

Ingestion	Invoice Recognition	Invoice Verification	Collaboration & Monitoring	Invoice Completion	Payment

Receive	**Transform**	**Verify and Complete**	**Exception Handling**	**Approve**	**Pay**
Electronic	Data Mapping	Validate Data	Comment	Post Invoice	
Scanning		Trigger Workflows	Return to Vendor	Archive Audit Trail	
Archiving	OCR				

SAP Archiving*

OCR Option for SAP IM

SAP Invoice Management

SAP S/4HANA SAP Business Suite

Inbound Invoice Processing via SAP Invoice Management

End to end process for our Customers

SAP Invoice Management

Verification and Exception Handling

Efficient collaboration
Personal, team and global inbox

Invoice exceptions are automatically prioritized

Apply the same action to multiple items

Access details without opening

Personal workplace and team inbox

Advanced process control:

Recall approvals, restart processing

Scan and track invoices from one screen

SAP Invoice Management includes an extensive set of pre-configured rules

Invalid Vendor (NPO)	Missing Item Description (NPO)	Invalid Tax Description (NPO)
Invalid Currency (NPO)	Missing Mandatory Information (NPO)	Missing Vendor PAN Number (NPO)
Invalid Requestor ID (NPO)	Missing/Invalid Triangulation Text (NPO)	Mismatch Vendor PAN Number (NPO)
Suspected Duplicate (NPO)	Invalid Sales Tax For The Region (NPO)	Missing Vendor STC Number (NPO)
Non-PO Credit Memo Processing	Non PO Approval Required (NPO)	Mismatch Vendor STC Number (NPO)
Derivation Rule - Non-PO Expense Type	Vendor Audit Required (NPO)	Missing Vendor CST Number (NPO)
Invalid Vendor VAT Number (NPO)	Tax Audit Required (NPO)	Mismatch Vendor CST Number (NPO)
Incomplete Credit Memo (NPO)	Validate Bank Details (NPO)	Missing Vendor TIN/TOT Number (NPO)
Vendor Address Mismatch (NPO)	Validate Accounting Data (NPO)	Mismatch Vendor TIN/TOT Number (NPO)
Missing Invoice Date (NPO)	Invalid Payment Reference (NPO)	Missing Vendor LST Number (NPO)
Invalid Tax Info (NPO)	Missing Invoice Code (NPO)	Mismatch Vendor LST Number (NPO)
Invalid Recipient VAT Number (NPO)	Invalid Invoice Code Format (NPO)	Check BPF Added Data (NPO)
ISR Number Mismatch (NPO)	Invalid Characters in Secret Code (NPO)	**Rules cover country specifics**
Payment Terms Mismatch (NPO)	Invoice Older than Allowed (NPO)	
Missing Date of Supply (NPO)	Invalid Vendor Invoice Number (NPO)	Missing/Invalid GST Partner (NPO)
Invalid Siret Number (NPO) (France)	Invalid Common Ordinary Invoice (VAT Exists)	**You select the relevant business rules**
Invalid Company Address (NPO)	Check Hand Written (NPO)	
Vendor Invoice Reference Missing (NPO)	Verification Required (NPO)	Missing Company Code (NPO)
Payment Method Mismatch (NPO)	Invalid/Missing Vendor ABN Number (NPO)	**It is simple to add rules**
Determine Expense Type	Invalid/Missing Recipient ABN Number (NPO)	
Missing/Invalid Tax Exempt Text (NPO)	Missing Vendor Name (NPO)	
Missing Import Special Text (NPO)	Missing Recipient Name (NPO)	

SAP Invoice Management includes an extensive set of pre-configured rules

Invalid PO Number (PO)	Payment Method Mismatch (PO)	Invalid Vendor Invoice Number (PO)	Service Entry Required (PO) - Enhanced Check
Invalid Vendor (PO)	Missing/Invalid Tax Exempt Text (PO)	Invalid Common Ordinary Invoice (VAT Exists)	Brazil - Missing NF Data (PO)
Invalid UOM (PO)	Missing Import Special Text (PO)	Check Hand Written (PO)	Brazil - Missing NF Customizing (PO)
Invalid Currency (PO)	Missing Item Description (PO)	Verification Required (PO)	Brazil - NF Validation Check Failed (PO)
Suspected Duplicate (PO)	Missing Mandatory Information (PO)	Validate Bank Details (PO)	Brazil - Wait for GR - Simple Check (PO)
PO Not Released or Incomplete	Missing/Invalid Triangulation Text (PO)	Invalid/Missing Vendor ABN Number (PO)	Brazil - Wait for GR - Enhanced Check
Unable to Match PO Lines (PO)	Invalid Sales Tax for the Region (PO)	Invalid/Missing Recipient ABN Number	Russia - Wait for TORG-12/ACT - Simple Check
Manual Check Needed / Missing Data for Indexing Lines (PO)	Vendor Audit Required (PO)	Missing Vendor Name (PO)	Russia - Wait for TORG-12/ACT - Enhanced Check (PO)
Unable to Determine PO Line Number (PO)	Vendor Maintenance (PO)	Missing Recipient Name (PO)	Russia - Original Invoice Mismatch (PO)
Manual Check Needed for Indexing Lines (PO)	Vendor Mismatch (PO)	Invalid Tax Description (PO)	Invalid Withholding Tax Code / Type (PO)
Invalid PO Item Number (PO)	Service Entry Required (PO)	GR Not Done - Simple Check	Withholding Tax Base Amount Bigger than Total Net Amount (PO)
Invalid Vendor VAT Number (PO)	Currency Mismatch (PO)	Missing Vendor ECC Number (PO)	Check BPF Added Data (PO)
Incomplete Credit Memo (PO)	Unit of Measure Mismatch (PO)	Mismatch Vendor ECC Number (PO)	Tolerance Exceeded (PO)
Vendor Address Mismatch (PO)	Approval Required (PO)	Missing Vendor CST Number (PO)	Missing VAT Date (PO)
Missing Item Quantity (PO)	Freight on Invoice (PO)	Mismatch Vendor CST Number (P	**Rules cover country specifics**
Missing Item Unit Price (PO)	Tax Audit Required (PO)	Missing Vendor TIN/TOT Number	
Missing Invoice Date (PO)	Invalid Requisitioner (PO)	Mismatch Vendor TIN/TOT Number (PO)	Missing/Invalid GST Partner (PO)
Invalid Tax Info (PO)	PO Credit Memo Processing (PO)	Missing Vendor LST Number (PO)	Missing/Invalid Vendor GST Reg. No. (PO)
Missing Date of Supply (PO)	Company Code Mismatch (PO)	Mismatch Vendor LST Number (P	**You select the relevant business rules**
ISR Number Mismatch (PO)	Confirmation Required from SRM (PO)	Missing Vendor PAN Number (PO	
Invalid Recipient VAT Number (PO)	Invalid Payment Reference (PO)	Mismatch Vendor PAN Number (PO)	Quantity/Price Mismatch (PO)
Payment Terms Mismatch (PO)	Missing Invoice Code (PO)	Missing Vendor STC Number (PO	
Invalid Siret Number (PO) (France)	Invalid Invoice Code Format (PO)	Mismatch Vendor STC Number (P	**It is simple to add rules**
Invalid Company Address (PO)	Invalid Characters in Secret Code (PO)	Wait for GR - Simple Check (PO)	
Vendor Invoice Reference Missing (PO)	Invoice Older than Allowed (PO)	Wait for GR - Enhanced Check (PO)	Check Vendor/Company Address (PO/NPO)

Easy to understand processes run as automatically as appropriate

SAP IM 16.3 PO Invoice Exception: Blocked Invoice for Quantity Discrepancies (IE2)   **Page 2**

Receiver

1) Last Person to Receive Goods for PO
2) Default User

B

Requisitioner

1) P.Req. user on first PO Line
2) Default User

C

Users are guided to the right actions at the right time

Exceptions are resolved with minimal clicks

Support large and/or distributed organizations with transparent routing

Invoice received in London, UK
- Is scanned
- Workflow in SSC in Asia started

Shared Service Center AP clerk in Asia
- Routes to buyer in US
- Requires approval in Argentina

Buyer in U.S. solves exception

1

2

3

Approver in Argentina gives OK

24
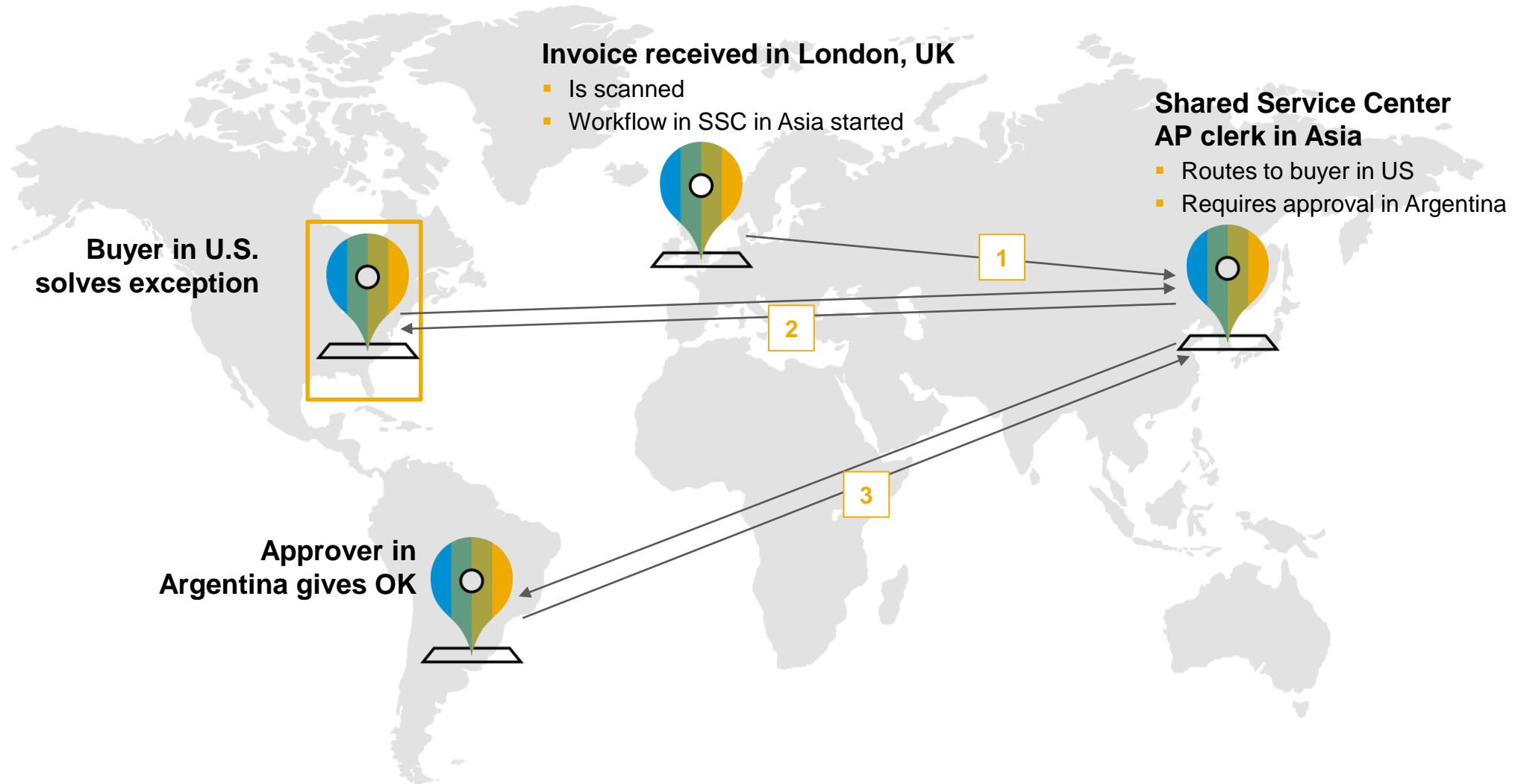
Simple access to "all" supporting documents

Content in the right context

Powerful search

Follows the SAP object model

Automatic creation of workspaces

Business Workspaces for vendor, purchase order, material

Simple disputes: Return invoices and attach all documents

Supplier self-service keeps suppliers and internal staff informed

opentext | Vendor Invoice Management

SUPPLIER SELF SERVICE

Supplier Name

Invoice Recipient
Innovate US

Invoice Number
MN-18052811

Invoice Date
May 28, 2018

Invoice Amount
999

Display   Reset

C.E.B. New York Inc.   In Process

Invoice Status

Invoice Number	MN-18052811
Gross Amount	999.00
Currency	USD
Document Date	May 28, 2018
Terms of Payment	Payabale immediately Due net

Payment Details
No data available

PO / DN Reference
PO Number   4500000875

Powered by **opentext**

Simple and secure user experience

Displays exactly what you intend to share

Eliminates calls and distractions

Improves supplier relationship

SAP Invoice Management

Invoice Approval

Simplify and automate invoice coding and approval

Approve

Comment

Post/unblock

Auto determination
of initial routing

Coding – manual or automatic
based on template

Parallel approval of line items
with full view of history and
invoice image
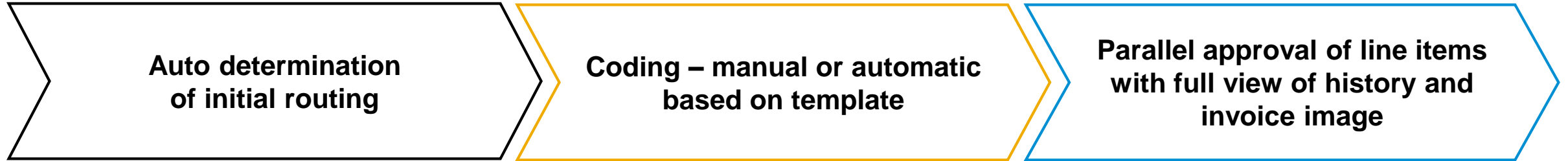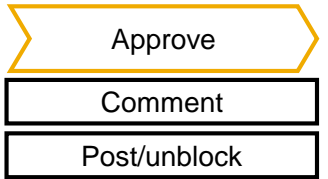
← Rule-based approval chain and automatic escalation →

One logic: many user-specific interfaces

One approval logic – always the right user interface
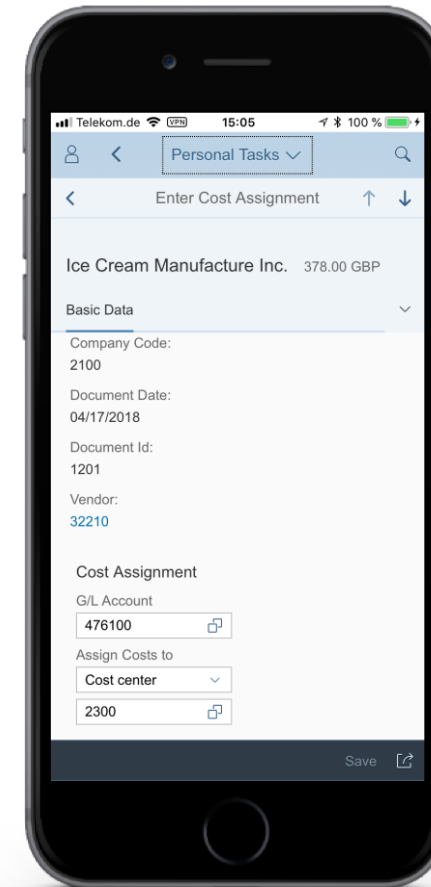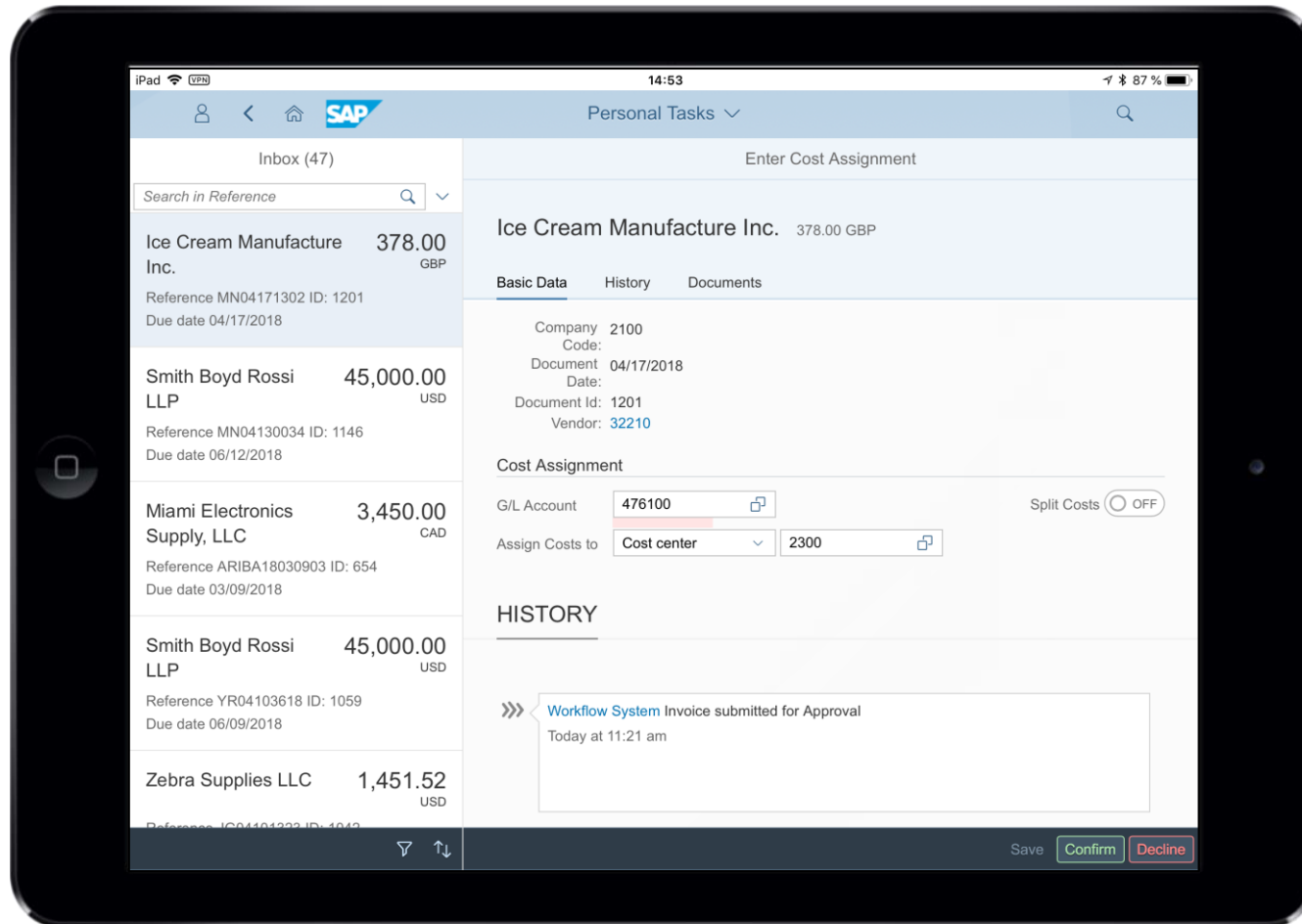
Entering cost assignment is just simple on all devices
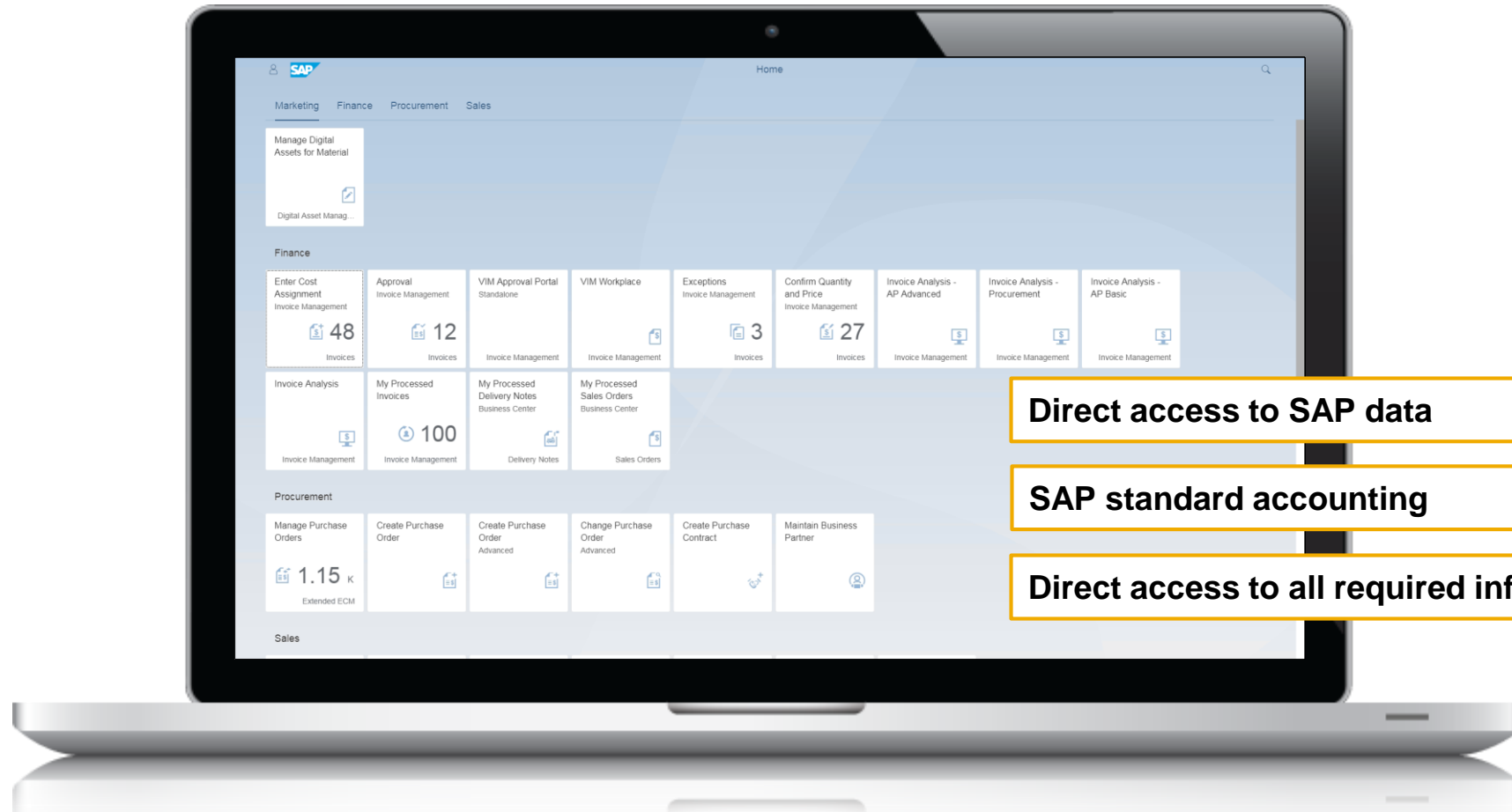
Direct access to SAP data

SAP standard accounting

Direct access to all required information

… or any tablet

Invoice list

Invoice details

Invoice approval history

Invoice attachments and image

Approve and confirm
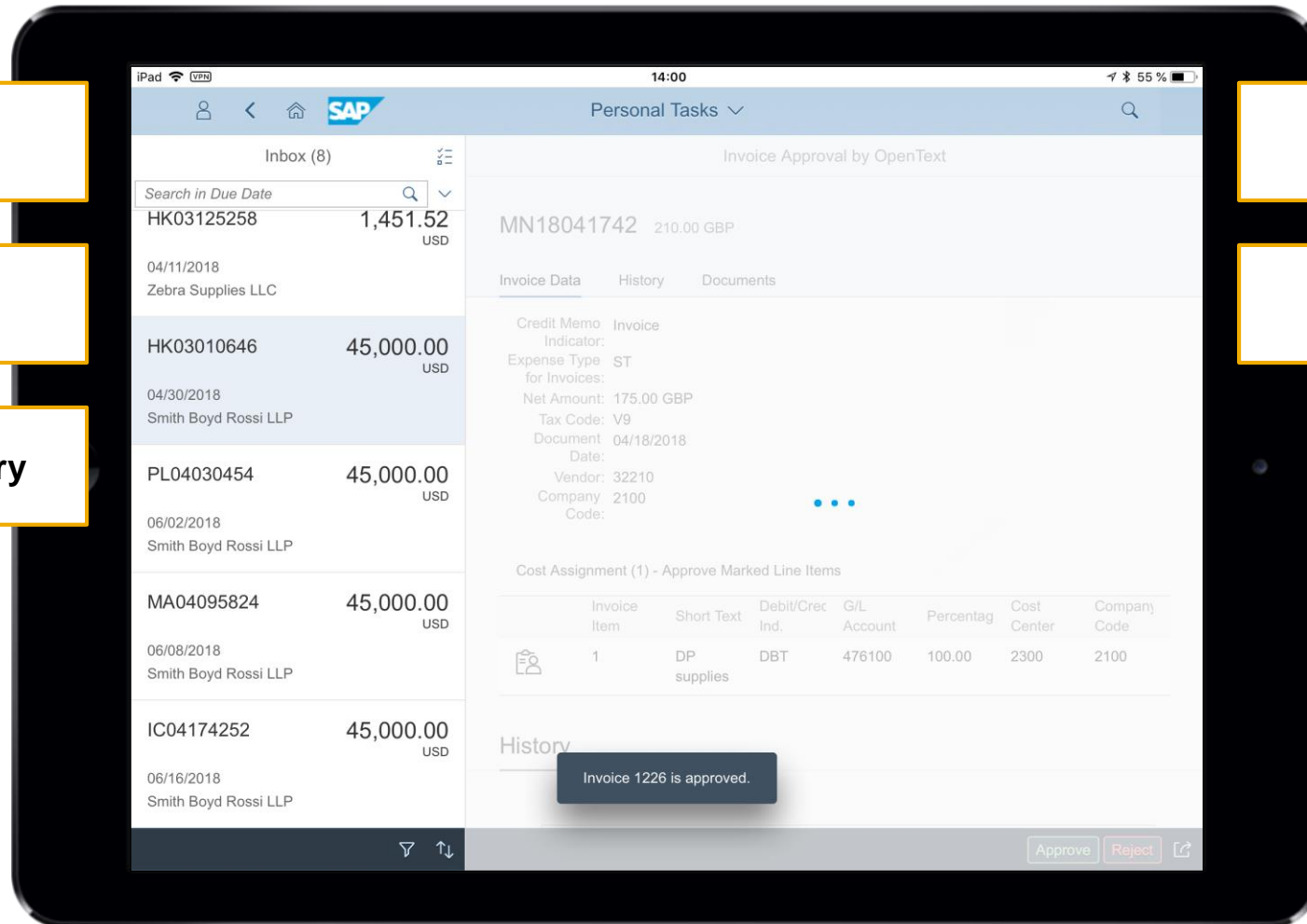
SAP Invoice Management

Analytics and reporting
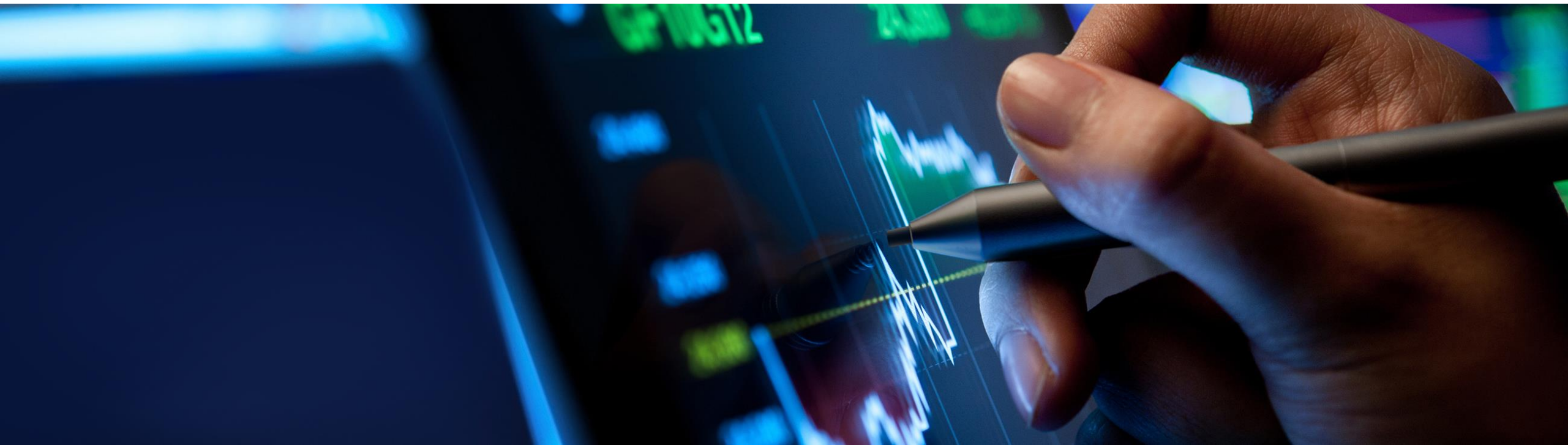
Analytics monitor invoice status in real-time

80+ selection fields

Simple scenarios

User-friendly variants
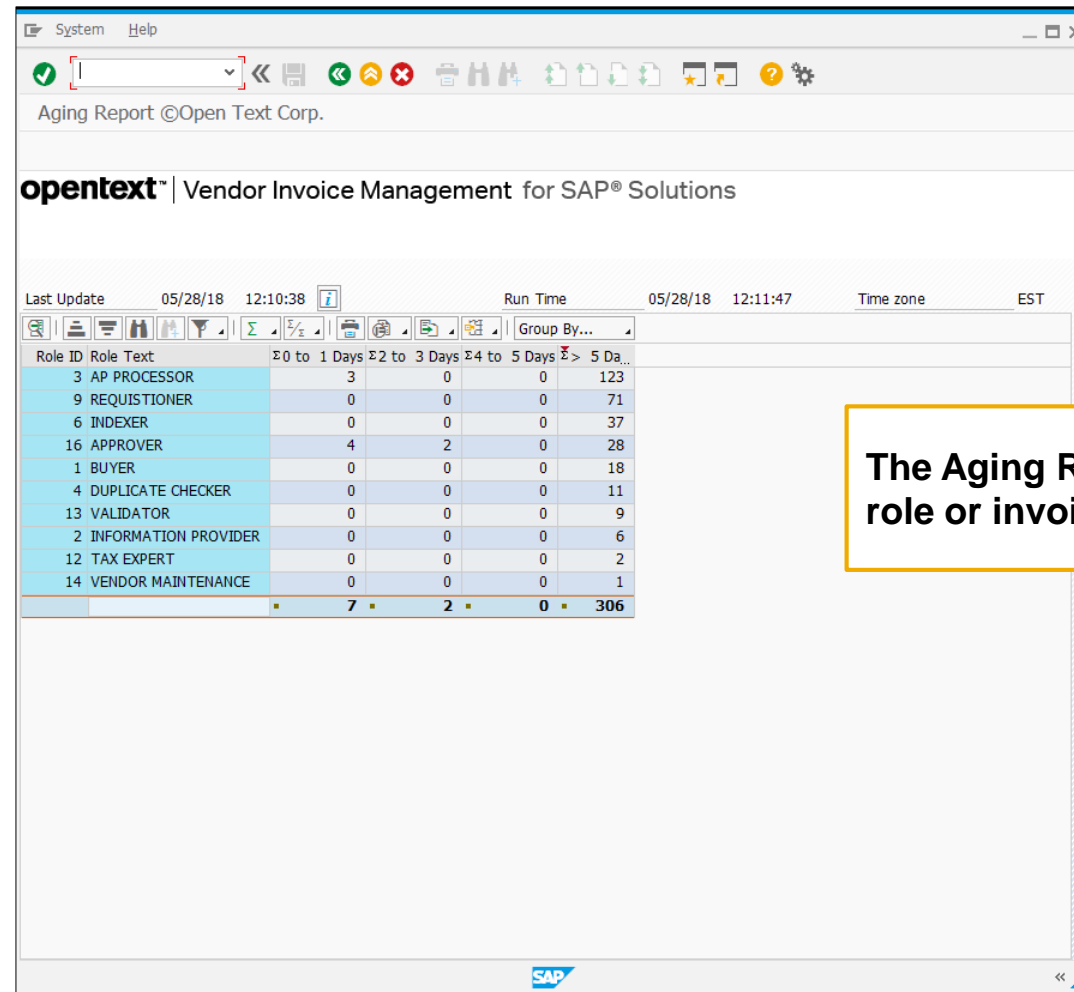
Analytics show invoice details in-place

100+ result columns

Immediate access to image, history, comments

The detailed recording of all user actions provides detailed insights into process effectiveness and efficiency

The Aging Report shows process delays by role or invoice type

The detailed recording of all user actions provides detailed insights into process effectiveness and efficiency

The Exception Analysis Report shows processing times by company code, supplier or exception

Trend analysis is key for continuous process optimization
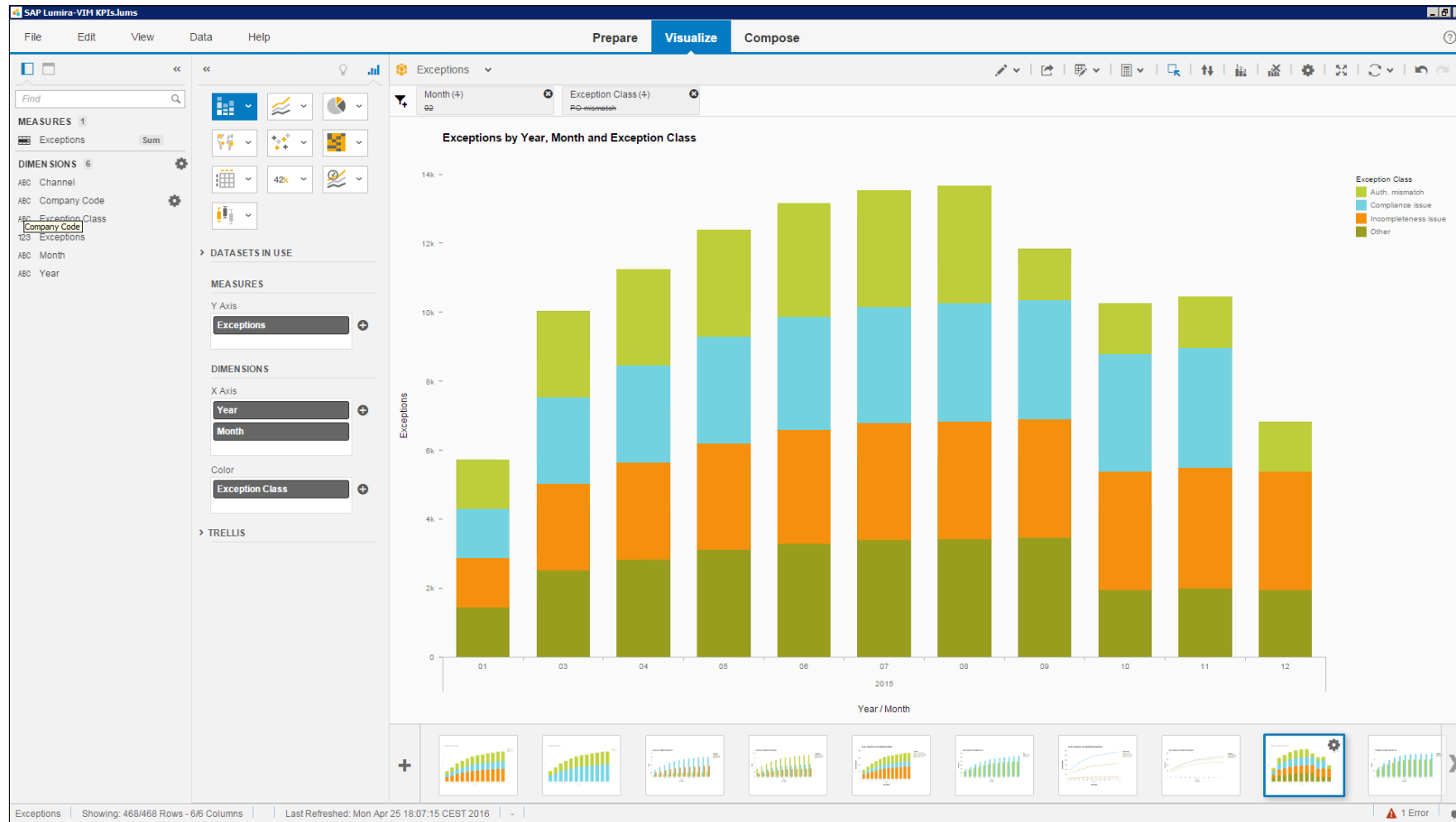
A complete list of reports

- Aging report

- Automation and OCR report

- Current liability report

- Exception analysis report

- Key process Analytics

- KPI web dashboard

- Productivity report

- SAP BW extractors & info cubes

- Summary report

- Planned: SAP Fiori-based analytics
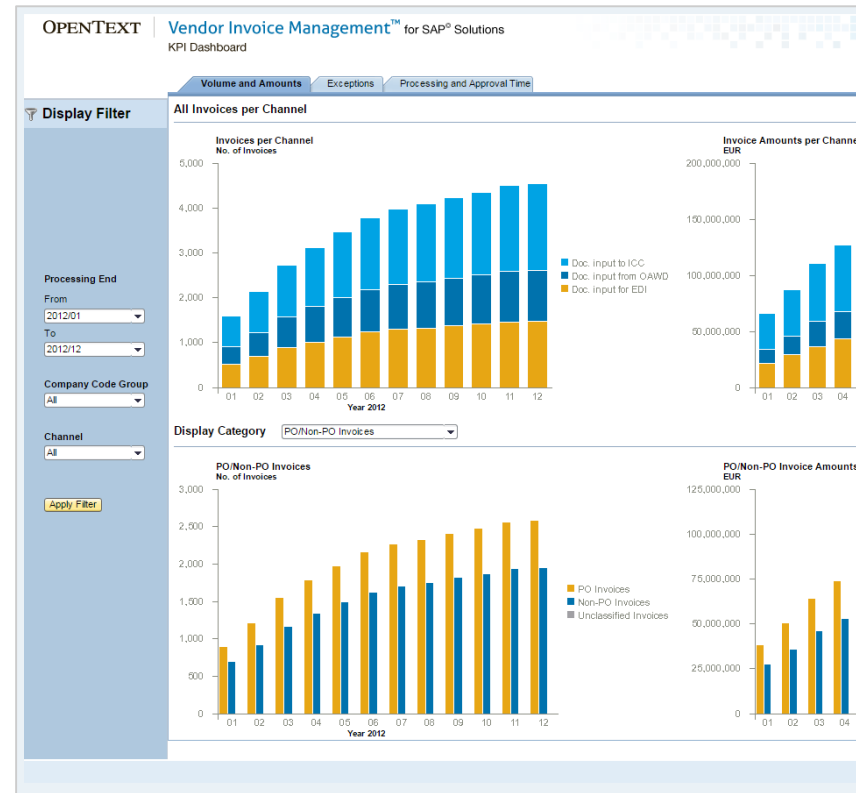
Summary

Benefits

- Fast to deploy

- Fully integrated, easy to learn

- A single source of support

- Huge set of built-in business rules, roles and actions

- Predefined exception processes ensuring segregation of duties

- Full end-to-end audit trail

- Accounts Payable in the driver's seat for process excellence

- The SAP standard – constantly evolving and simplifying

- Reduced vendor obsolescence risk

SAP Document Compliance

Digital Compliance – Country* Specific Requirements
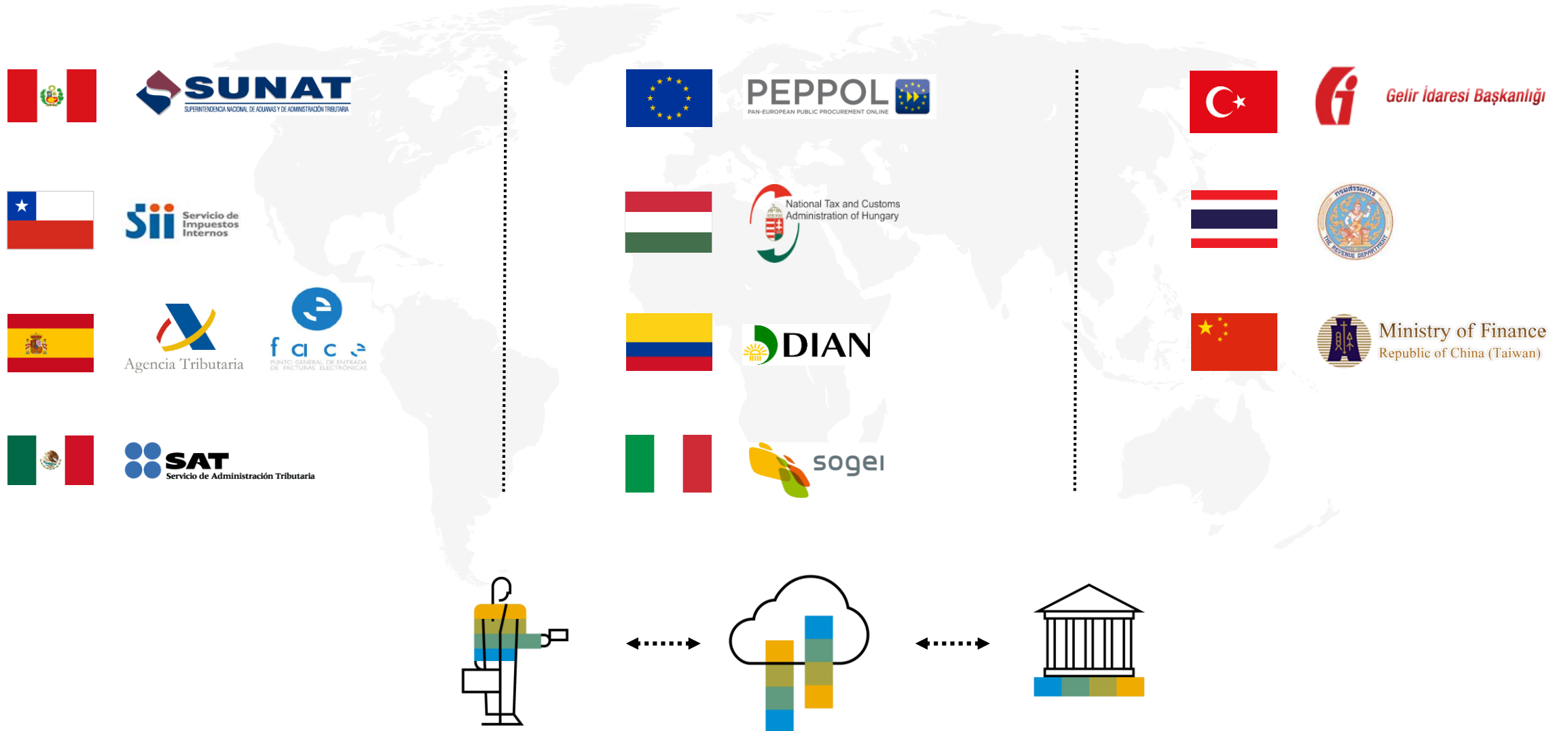
Scenarios for Latin America (Available / Planned*)

Argentina	Brazil	Chile	Colombia	Mexico	Peru
Customer Invoice	Customer Invoice	Customer Invoice (DTE eInvoice)	Customer Invoice	Payment Receipt	Customer Invoice (Peruvian eInvoice)
	Vendor Invoice	Vendor Invoice (DTE eInvoice)	Vendor Invoice	Customer Invoice	Consumer invoice (Boleta)
		Delivery Note			Withholding Tax Certificate
		Consumer Invoice (Boleta)			Tax Collection Certificate
		Ledgers			

* Planned: This is the current state of planning and may be changed by SAP at any time without notice.

Europe and Other Scenarios (Available / Planned*)

Belgium	Germany	Netherlands	Norway	Sweden	Spain	Portugal	Hungary	Italy
Customer Invoice	Customer Invoice	Customer Invoice	Customer Invoice	Customer Invoice	Customer Invoice (FACTURAE)	Transport Registration	Transport Registration (EKAER)	Customer Invoice
Vendor Invoice	Vendor Invoice	Vendor Invoice	Vendor Invoice	Vendor Invoice	VAT Register Books (SII Reporting)		Customer Invoice	Vendor Invoice

Turkey	Thailand	Taiwan	Australia / New Zealand	Singapore	South Korea
Customer Invoice	Customer Invoice	Customer Invoice	Customer Invoice	Customer Invoice	Customer Invoice
Consumer Invoice	Consumer Invoice	Consumer Invoice	Vendor Invoice	Vendor Invoice	Vendor Invoice
Vendor Invoice					
Export Registration					
Delivery Note					

* Planned: This is the current state of planning and may be changed by SAP at any time without notice.

Digital Compliance

Key Pain Points + Solution Points

One Globalization Network
Professional processes and services

SAP Document Compliance

Solution integrated with the backend (ECC/S4HANA)

Ineffective Support
High effort for synchronization of legal changes
Multiple counterparts
Lack of process expertise from service provider

Data Inconsistency
Adjustments done on 3rd party software not reflected in backend

Total Cost of Operations
Multiple solutions to be implemented and supported
Multiple contract partners

Usability
Multiple monitors, configuration and processes

One Solution
End-to-End approach

Unified user experience
Reduced set of tools

Solution Architecture
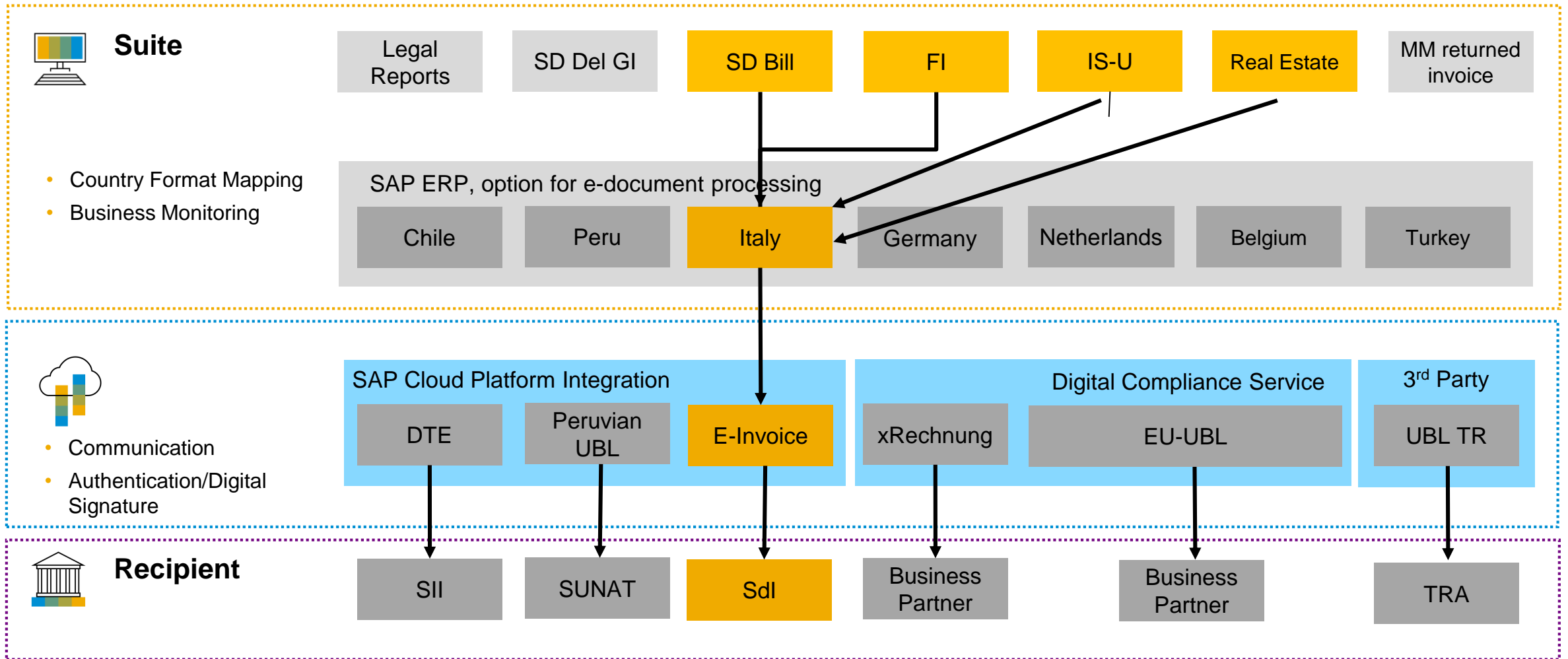
SAP Document Compliance for Italy – Customer Invoice (Outgoing)

SAP ECC /S4HANA	SAP Cloud Platform Integration	Sdl	Receiver Service Provider	Receiver

1 Post SD/FI Document

2 Create eDocument

3 Submit eDocument

Invoice
UBL XML

4 Data Reception
Validations
Duplicate Check

5 XML Completion
Digital Signature *

6 Process

Process

Process

7 Send Notification

Store Notification**

* Get Invoice Notification and Update eDoc

Get Notification
Notification

Return Notifications

8 Send to Receiver

9 Process

* Delete Notification

Delete Notification
Delete Confirmation

Delete Notifications
Confirm Deletion

- *Digital signature with local third party. Included in the contract no separate license needed

- **invoice and notification are held in a data store until picked up, the recipient delete the entries from the data store after successful receipt

Key Product Features – SAP Document Compliance

Submit / Resubmit

Display file

- Send to customer
- Accept/Reject
- Cancel/Delete

Selection variants including filter by source data

Generic information about the Cockpit

Central monitor for all scenarios

Only authorized processes are displayed

Batch & List handling

Information about the selected process

Display eDocument history Application Log

PDF generation (XML-based)

E-mail communication with customer

Navigate to interface monitor

Navigate back to source document

Italy eInvoice

| Submit | Display... | Customer... | Goto... | More... | Help |

	Status	Proc. Status Descr.	Error	Conting	eDoc.Source Key	Source Description	CoCode	Type Desc.	Creation Date	Created on	Created By	Posting Date	Intf.	File Ch
	⚠	eDocument Created			IT9918000007212019	Accounting Document	IT99	Italy Fattura	31.05.2019	17:18:47	WENGG	12.03.2019		W
	🔴	Sending to SDI Requested	🔍		IT9918000007092019	Accounting Document	IT99	Italy Fattura	16.05.2019	12:11:26	SCHANZ	16.05.2019	✎	SC
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	🔴	Sending to SDI Requested	🔍		IT9918000007032019	Accounting Document	IT99	Italy Fattura	14.05.2019	09:48:27	SCHANZ	14.05.2019	✎	SC
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	🔴	Sending to SDI Requested	🔍		0090007939	Billing Document (accounting data in FICA)	IT99	Italy Fattura	14.05.2019	10:34:25	C5031858	13.05.2019	✎	G
	⚠	Acknowledged by SDI			0003002154	Billing Document	IT99	Italy Fattura	14.05.2019	10:42:15	GOETZSI	10.04.2019	✎ 📄	G
	⚠	eDocument Created			IT9918000007002019	Accounting Document	IT99	Italy Fattura	13.05.2019	17:34:04	PALMIERO	13.05.2019		P/
	⚠	eDocument Created			IT9918000007012019	Accounting Document	IT99	Italy Fattura	13.05.2019	17:37:29	PALMIERO	13.05.2019		P/
	⚠	eDocument Created			IT9918000007022019	Accounting Document	IT99	Italy Fattura	13.05.2019	17:39:42	PALMIERO	13.05.2019		P/
	⚠	Sent to SDI	⏱		0003002155	Billing Document	IT99	Italy Fattura	14.05.2019	10:53:35	GOETZSI	10.04.2019	✎ 📄	G
	⚠	eDocument Created			IT9918000007052019	Accounting Document	IT99	Italy Fattura	14.05.2019	18:48:27	CUBILLOSALFO	14.05.2019		CU
	⚠	Acknowledged by SDI			IT9918000007062019	Accounting Document	IT99	Italy Fattura	15.05.2019	12:22:03	LACKA	30.04.2019	✎ 📄	LA
	⚠	Acknowledged by SDI			IT9918000007072019	Accounting Document	IT99	Italy Fattura	15.05.2019	12:26:43	LACKA	30.04.2019	✎ 📄	LA
	⚠	eDocument Created			IT9918000007082019	Accounting Document	IT99	Italy Fattura	15.05.2019	18:24:51	WENGG	30.04.2019		W

Signing of document in the Cloud

SAP Document Compliance for Italy – Vendor Invoice (Incoming)

SAP ECC /S4HANA	SAP Cloud Platform Integration	Sdl	Sender Service Provider	Sender

6 **1**

Process ← Submit eDoc

2

Validations Store Data ← Process ← Send to Sdl

3

Send Acknowledgement → Process Acknowledgement → Process

4

Get Invoices — Get Invoice → Process Invoice Request
← FatturaPA

Create eDocument

5

Delete Invoice in Cloud — Delete Request → Delete Invoice Confirm Deletion
← Delete Confirmation

*

Accept / Reject Notification (request credit note to the customer) → Process Notification → Process Notification: only accept. Rejections not allowed: request credit note to customer through email. Only for B2B

*

Get Invoice Notification — Get Notification → Return Notifications
← Notification

*

Delete Notification — Delete Notification → Delete Notifications Confirm Deletion
← Delete Confirmation

SAP Document Compliance for Italy – Inbound Invoice Processing via SAP Invoice Management

SAP ERP	SAP Cloud Platform Integration	SdI

1 Send Invoice

Validations Store Data ← FatturaPA ← Send Invoice

2

Get Invoice → Get Invoice → Process Invoice Request
Get Invoice ← FatturaPA ← Process Invoice Request

Create eDocument

3

Receive → Transform → Verify and Complete → Exception Handling → Approve

Invoice matching, verification and approval

Trigger Invoice Management

Process Notification:

For B2G: Accept / reject generates a notification

For B2B: Only reject is possible, this generates an email.

Accept / Reject Notification

Incoming Invoice Cockpit

Sends the incoming invoice to VIM

Can be planned as a background job

Accept/Reject actions are automatically triggered after VIM processing

B2G – Messages to Tax Authorities

B2B – Rejection Mail

Status returned from VIM is automatically updated in Cockpit

EDocument Cockpit

Create Incoming Invoice | Display PDF | Accept | Reject | Goto... | Help

Italy Incoming eInvoice

Status	Proc. Status Descr.	CoCode	Posting Date	SdI ID	Supplier Name	Amount	Currency	Error	eDocument Source Key	Source Description	Type Descri
■	Accepted	IT02	02.05.2019	1234567	Company Code 2310 - Address Name 1	0,00	EUR		42010AEE2A0A1ED99B9B36B0EF3C0206	Incoming Source File	Italy Incomi
	Accepted	IT02	02.05.2019	1234567	SAP Italy	1.000,00	EUR		42010AEE2A0A1ED99B9B36B0EF352206	Incoming Source File	Italy Incomi
	Accepted	IT01	03.05.2019	167276154	Company Code 2310 - Address Name 1	0,00	EUR		42010AEE2A0A1EE99BAF06DC5B5937B5	Incoming Source File	Italy Incomi
	Accepted	IT02	02.05.2019	1234567	Company Code 2310 - Address Name 1	0,00	EUR		42010AEE2A0A1ED99B9B36B0EF3CA206	Incoming Source File	Italy Incomi
	Accepted	IT02	02.05.2019	1234567	Company Code 2310 - Address Name 1	0,00	EUR		42010AEE2A0A1ED99B9B36B0EF3B6206	Incoming Source File	Italy Incomi
	Rejected by e-Mail	IT02	02.05.2019	1234567	Company Code 2310 - Address Name 1	0,00	EUR		42010AEE2A0A1ED99B9B36B0EF3AC206	Incoming Source File	Italy Incomi
	Accepted	IT02	03.05.2019	319074329	Company Code 2310 - Address Name 1	0,00	EUR		42010AEE2A0A1EE99BAEF10FB326377E	Incoming Source File	Italy Incomi
	Accepted	IT02	03.05.2019	6284056	Company Code 2310 - Address Name 1	0,00	EUR		42010AEE2A0A1EE99BAEF10FB325977E	Incoming Source File	Italy Incomi
	Accepted	IT02	17.05.2019	387154996	Company Code 2310 - Address Name 1	0,00	EUR		42010AEE2A0D1EE99E9489BF50D8946A	Incoming Source File	Italy Incomi
	Accepted	IT02	17.05.2019	614306060	Company Code 2310 - Address Name 1	0,00	EUR		42010AEE2A0D1EE99E9489BF50D9346A	Incoming Source File	Italy Incomi
	Accepted	IT02	21.05.2019	622219461	Company Code 2310 - Address Name 1	0,00	EUR		42010AEE2A0A1EE99EF913CC62E25703	Incoming Source File	Italy Incomi
	Accepted	IT01	22.05.2019	261167572	Company Code 2310 - Address Name 1	0,00	EUR		42010AEE2A0A1EE99F8DA6B3867DD25B	Incoming Source File	Italy Incomi
	Accepted	IT01	22.05.2019	216398132	Company Code 2310 - Address Name 1	0,00	EUR		42010AEE2A0A1EE99F8E1AE5E8AD13C9	Incoming Source File	Italy Incomi
	Rejected by e-Mail	IT01	22.05.2019	738402523	Company Code 2310 - Address Name 1	0,00	EUR		42010AEE2A0A1EE99F8E34918953940D	Incoming Source File	Italy Incomi
	Accepted	IT01	22.05.2019	836131441	Company Code 2310 - Address Name 1	17.186,99	EUR		42010AEE2A0D1EE99F8E49C1393E0832	Incoming Source File	Italy Incomi
	Accepted	IT01	22.05.2019	853489957	Company Code 2310 - Address Name 1	0,00	EUR		42010AEE2A0A1EE99F8EFBC53204763E	Incoming Source File	Italy Incomi
	Rejected by e-Mail	IT01	22.05.2019	631007869	Company Code 2310 - Address Name 1	0,00	EUR		42010AEE2A0A1EE99F918FB79866DDB2	Incoming Source File	Italy Incomi
	Accepted	IT01	22.05.2019	870960426	Company Code 2310 - Address Name 1	0,00	EUR		42010AEE2A0A1ED99F9392DCB79C034B	Incoming Source File	Italy Incomi
	Accepted	IT01	22.05.2019	15859768	SAP Italy 01	1.420,00	EUR		42010AEE2A091EE99F93BE61E00CF62C	Incoming Source File	Italy Incomi
	Rejected by e-Mail	IT01	22.05.2019	493799594	Company Code 2310 - Address Name 1	0,00	EUR		42010AEE2A0A1EE99F91A8B9ECA31DF2	Incoming Source File	Italy Incomi
	Accepted	IT01	22.05.2019	15859803	SAP Italy 01	1.420,00	EUR		42010AEE2A0A1ED99F9451A187CCC5C4	Incoming Source File	Italy Incomi
	Accepted	IT01	23.05.2019	893240981	Company Code 2310 - Address Name 1	0,00	EUR		42010AEE2A091EE99FA66116CE4E84E4	Incoming Source File	Italy Incomi
	Rejected by e-Mail	IT01	23.05.2019	770659826	Company Code 2310 - Address Name 1	0,00	EUR		42010AEE2A091EE99FA66116CE4F24E4	Incoming Source File	Italy Incomi
●	Incoming Invoice Rejected	IT02	02.05.2019	1234567	Company Code 2310 - Address Name 1	0,00	EUR		42010AEE2A0A1EE99B953E5D2DA3D168	Incoming Source File	Italy Incomi

Incoming Invoice Cockpit

Sends the incoming invoice to VIM

Can be planned as a background job

Accept/Reject actions are automatically triggered after VIM processing

B2G – Messages to Tax Authorities

B2B – Rejection Mail

Source Document

Target Document

History

Application Log

Interface Log

Status returned from VIM is automatically updated in Cockpit

Source Document		Create Incoming Invoice	Display PDF	Accept	Reject	Goto...	Help

Variant | Default Selecti | Change

Show Recent eDocuments | 30

Result Overview

- ∨ Belgium
  - ▪ Belgium EU eInvoice
- ∨ Chile
  - ▪ Chile Purchase Ledger
  - ▪ Chile Sales Ledger
- ∨ Colombia
  - ▪ Colombia eInvoice
  - ▪ Colombia eInvoice Contingency
  - ▪ Colombia Incoming eInvoice
- ∨ Germany
  - ▪ Germany EU eInvoice
  - ▪ Germany Incoming eInvoice
- ∨ Italy
  - ▪ Italy eInvoice
  - ▪ Italy External Documents
 - ▪ Italy Incoming eInvoice
- ∨ Mexico

Italy Incoming eInvoice

Stat	Proc. Status Descr.	Error	eDocument Source Key	Source De
🔴	Error from SDI		42010AEE2A0A1EE99F8E2BA10E64D3D6	Incoming S
🔴			42010AEE2A0A1EE99F8EFBC53203D63E	Incoming S
🔴			42010AEE2A0A1EE99F912DC584EFFCAC	Incoming S
🔴			42010AEE2A0A1ED99FC2AD0316CBA41D	Incoming S
🔴			42010AEE2A091EE99FA685CDCD1C0507	Incoming S
🔴			42010AEE2A091EE99FA66A49358644EA	Incoming S
🔴	Incoming Automation Active		42010AEE2A0D1EE99EFB2D6AB0680D3E	Incoming S
🔴			42010AEE2A0A1EE99CCBE95AF8E59E42	Incoming S
🔴			42010AEE2A0D1EE99F8E257C881FC7B0	Incoming S
🔴			42010AEE2A091EE99F917CA3A995CFA6	Incoming S
🔴			42010AEE2A0A1EE99CCC381DC6B31F1B	Incoming S
🔺	Incoming Automation in Process		42010AEE2A0A1ED99F93FD4B4CA3E4A5	Incoming S
🔺			42010AEE2A0D1EE99E9489BF50D7F46A	Incoming S
🔺			42010AEE2A0D1EE99E9489BF50DA746A	Incoming S

SAP Document Compliance for Italy – Inbound Invoice Processing via SAP Invoice Management

Inbound Invoice Processing via SAP Invoice Management
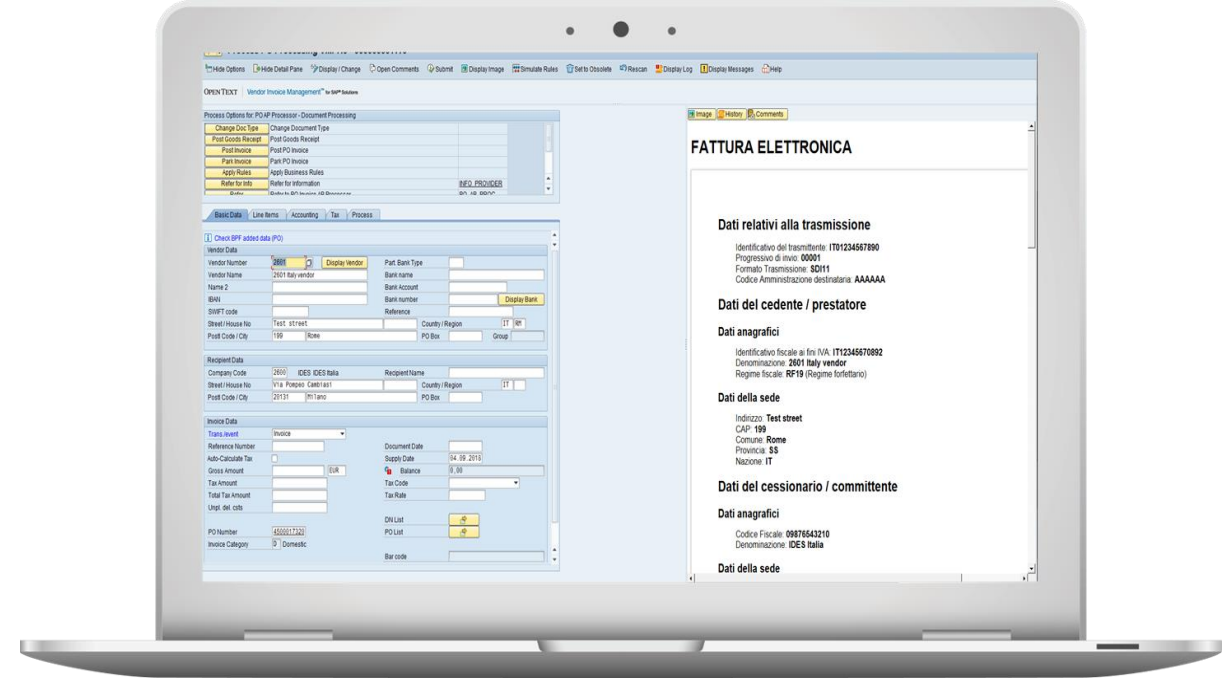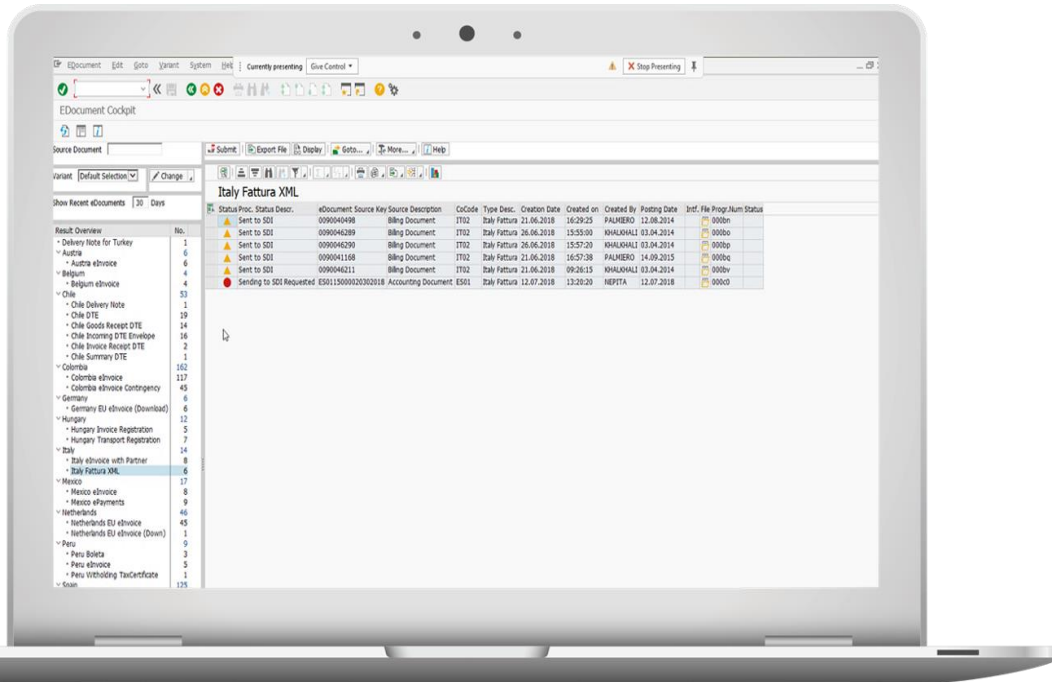
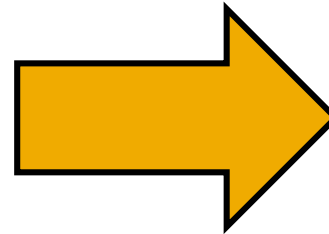End to end process for our Customers
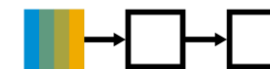
SAP Document Compliance for Italy – Inbound Invoice Processing via SAP Invoice Management

eDocument Process Status 15 Entries

Proc.Stat.	Process Status Description
ACC_AUTOM	Accepted & Automation Finished
ACCEPT	Accepted
CREATE	Document Created
ERROR_SDI	Error from SDI
EXPR	Accepted (Deadline Expired)
INCOM_ACC	Incoming Invoice Accepted
INCOM_AUTO	Incoming Automation Active
INCOM_EXP	Expired
INCOM_MANU	Manual Process
INCOM_REJ	Incoming Invoice Rejected
INCOM_SENT	Incoming Automation in Process
REJECT	Rejected
REJMAIL	Rejected by e-mail
SENT_2_SDI	Notification Sent to SDI
SNRQ	Sending Requested

New Process Steps

Document Compliance – Archiving (Conservazione Sostitutiva)

SAP ERP		Service Provider

Select finalized Invoices + notifications *

↓

Send to Service provider defined in Customer BAdI → FatturaPA & Notifications → **Archive**
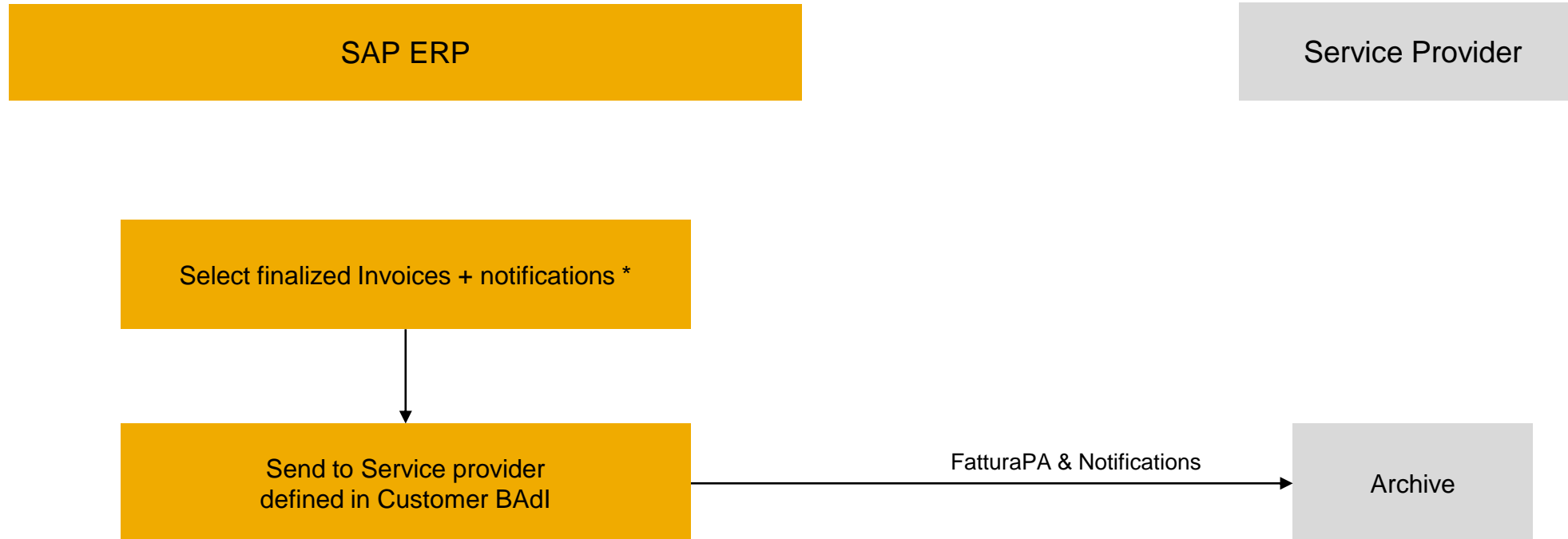
- Optional step in the incoming and outgoing processes. Exctract report to select invoice and notifications

- A BAdI will be called in this process step.
  The step can be planned as background job. This happens in the backend

- Conservazione sostitutiva can be delegated to SDI at no cost. SDI is a certified authority in italy

Information from learning about the solution until using it

Learn .... **Install** .... **Customize** .... **Use**

- Process Documentation in the Application Help in the SAP Document Compliance product page. Example for [eInvoicing for Italy](#)
- Process videos in the SAP eDocument playlist in YouTube. Example for [eDocument overview](#).
- F1 Help for fields
- Error messages long texts
- SAP Document Compliance for Italy - Early Customer Engagement send an email to : gsjam@sap.com
- Troubleshooting Guide (SAP Note 2696897) in the SAP eDocument product page including:
- Installation Guide for SAP eDocument (framework) – attached to SAP Note 2684734
- SAP Notes for country-specific features. Check the eDocument Overview note for a country or process, SAP Note 2001016.
- Sap Invoice management Integration notes 2777052, 2765690 and 2771424 (Release end of June 2019).

Thank you!

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