

EVENT: **SAPPHIRE NOW and ASUG Annual Conference**

<b>EXHIBITOR</b>	EXHIBITING COMPANY: _____	BOOTH #:	_____
	PHONE: _____ FAX: _____	BOOTH SIZE:	_____ X _____
	ADDRESS: _____	BOOTH TYPE:	
	CITY: _____ STATE: _____	<input type="checkbox"/> INLINE <input type="checkbox"/> ISLAND	
	ZIP CODE/PROVIDENCE: _____ COUNTRY: _____	<input type="checkbox"/> PENINSULA <input type="checkbox"/> OTHER	
<b>BILLING</b>	BILL-TO COMPANY (IF DIFFERENT): _____	I AM:	
	ORDER CONTACT NAME: _____	<input type="checkbox"/> THE EXHIBITOR	
	ADDRESS: _____	<input type="checkbox"/> A 3RD PARTY (EAC/I&D):	
	CITY: _____ STATE: _____		
	ZIP CODE/PROVIDENCE: _____ COUNTRY: _____		
	PHONE: _____ FAX: _____		
ORDER CONTACT EMAIL: _____	EMAIL FOR INVOICES: _____		

**\*\*THIS FORM MUST BE INCLUDED IN YOUR ORDER SUBMISSION OR YOUR ORDER WILL NOT BE PROCESSED\*\***

<p><b>SAPPHIRE NOW and ASUG Annual Conference</b></p> <p><b>Incentive Deadline Date: April 10th, 2020</b></p> <p>To qualify for incentive rates, all order forms, this Method of Payment form and a finalized booth diagram must be received by: <b>April 10th, 2020</b></p>	<p><b>Place Your Order Online or Via Email or Fax:</b></p> <p><b>Order Online:</b> www.occc.net/exhibitor</p> <p><b>Email Forms:</b> exhibitor.services@occc.net</p> <p><b>Send Via Fax:</b> (407) 685-9884</p> <p><b>Call:</b> (800) 345-9898</p>	<p><b>OCCC Mailing Address:</b></p> <p>Orange County Convention Center ATTN: Exhibitor Services 9860 Universal Blvd. Orlando, FL 32819-8199</p>
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| <p><input type="checkbox"/> <b>COMPANY CHECK</b></p> <p>Checks must accompany your order submission and must be received, not postmarked, by the incentive deadline. Make check payable to Orange County Convention Center. Checks must be US funds drawn from a US bank. Please include your show name and booth number on check.</p> | <p><input type="checkbox"/> <b>ELECTRONIC FUNDS TRANSFER</b></p> <p>OCCC accepts both wire transfers and ACH payments. Payment must be cleared, not sent, by the incentive deadline. It is the exhibitor's responsibility to verify with their Initiating Bank that all fees are included in their payment. Please contact Exhibitor Services for payment instructions.</p> |
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**\*ACH Payments now available Online**

**CREDIT / DEBIT CARD**

OCCC will charge your credit/debit card in full for your advance order and any additional charges for onsite changes or additions. Please complete all of the information below if using a credit/debit card:

CARD NUMBER: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_ SECURITY CODE: \_\_\_\_\_

CARDHOLDER NAME: \_\_\_\_\_

BILLING ADDRESS: \_\_\_\_\_

I, the undersigned cardholder, by submitting an order to the OCCC, acknowledge and agree to all OCCC Terms & Conditions and give the Orange County Convention Center authorization to charge my credit card for the following services: electricity, rigging labor and equipment, lighting, plumbing, compressed air, propane & natural gas, cable TV and/or firewatches.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

I further authorize the following named person(s) to approve additional charges on the above card on show site as deemed necessary by said person(s):

NAME: _____	SIGNATURE: _____
NAME: _____	SIGNATURE: _____
NAME: _____	SIGNATURE: _____