

Support Webcast:

Solution Search and Self Service Enablement

CIC, SAP



Agenda

- SAP Support Sites
- How to access the Knowledge Base Search
- Search Repositories and Filters
- SAP Notes vs SAP Knowledge Base Articles
- Expert Search
- SAP Support Assistant and Support Log Assistant
- Ask an Expert Peer
- Support By Product
- SAP Guided Answers
- Searching Tips & Examples
- Customer Interaction Center

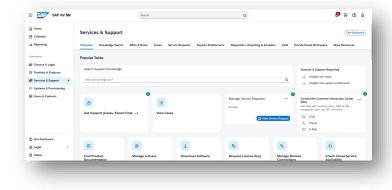
SAP Support Infrastructure



SAP for Me

- Access to support resources in a single, intuitive interface.
- Seamless omnichannel support experience across SAP for Me portal and mobile app.
- Support applications such as Incident Management, License Keys, Software Download and many more!

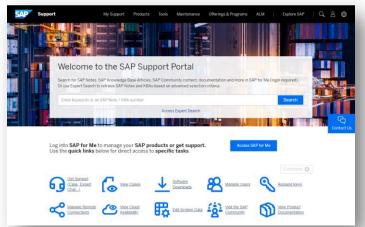
Access: <u>SAP for Me</u>



SAP Support Portal

- Expanded top tasks area for one-click-access to the things you do most – from reporting incidents to downloading software, managing users to viewing your cloud status dashboard
- Access to knowledge management, most up-todate information and helpful resources
- Quick and efficient search bar at the center of the home page
- Guides for support applications via the SAP Help Portal (https://help.sap.com)

Access: https://support.sap.com

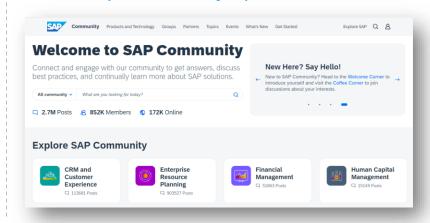


SAP Community

- Review Blogs
- Questions and Answers section
- Quick access to expert advice
- Online Trainings
- Community Wiki

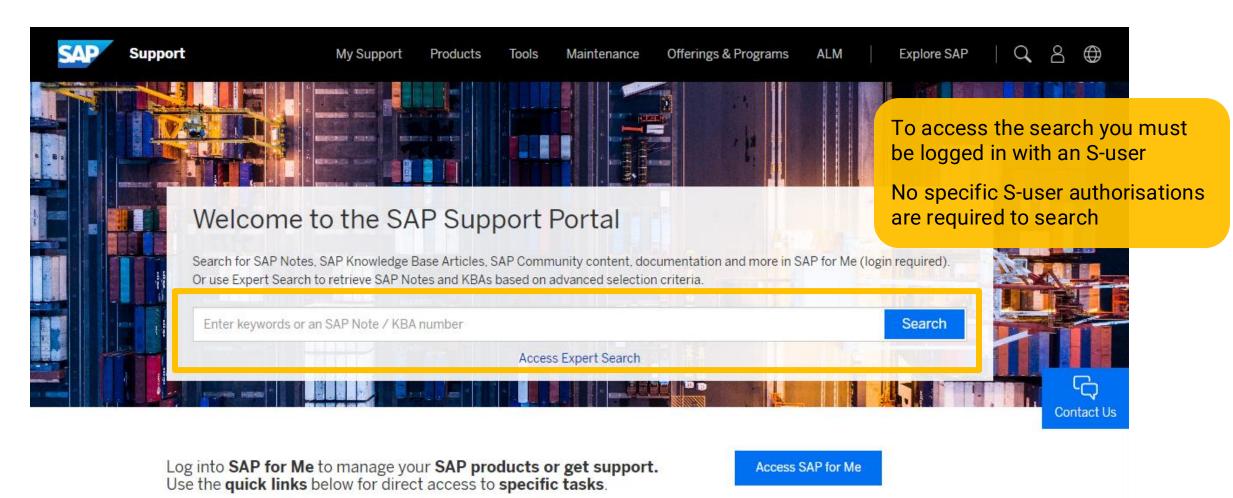
https://blogs.sap.com/tag/customerinteractioncenter/

Access: https://community.sap.com



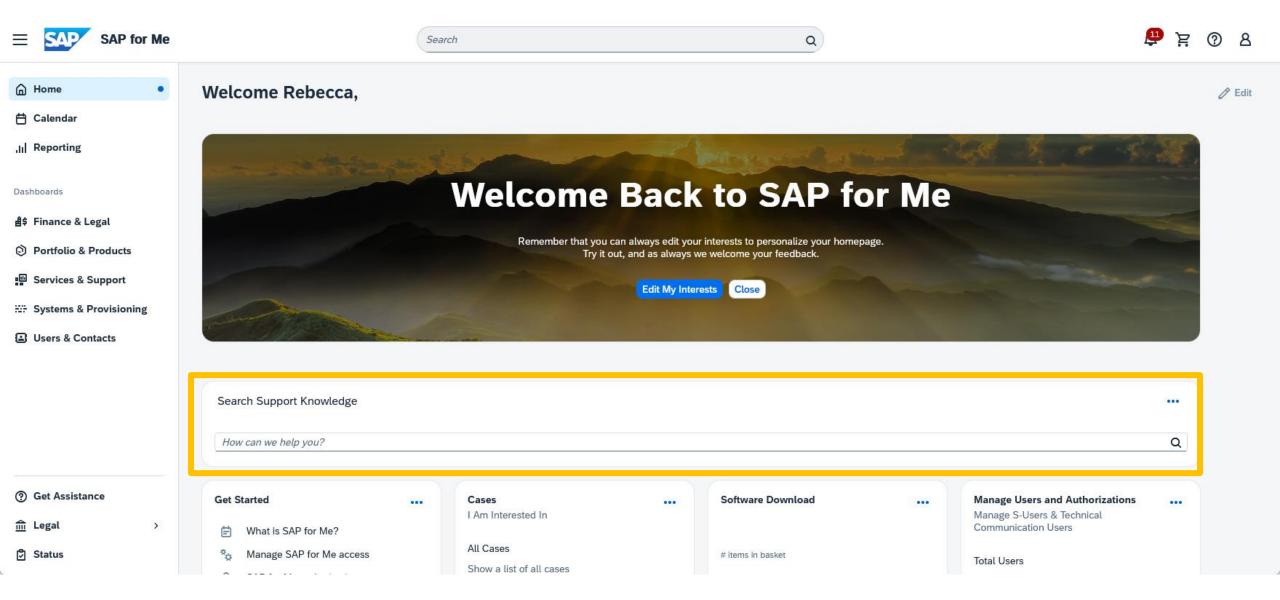
How to access SAP for Me knowledge search – Support Portal





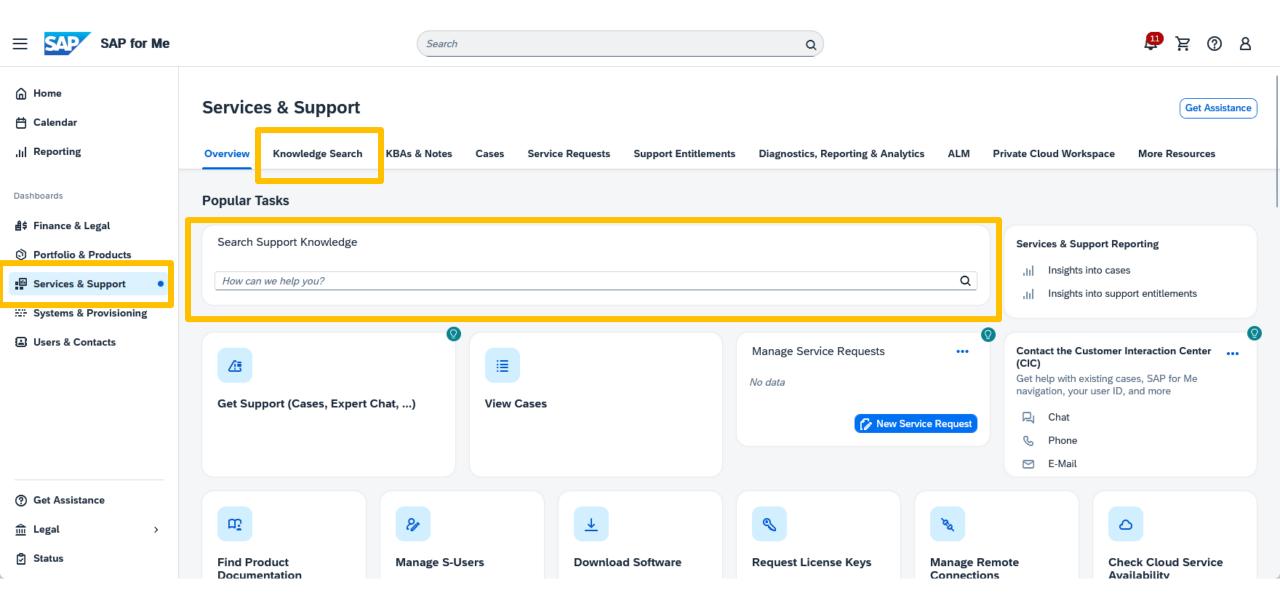
How to access SAP for Me knowledge search – SAP for Me





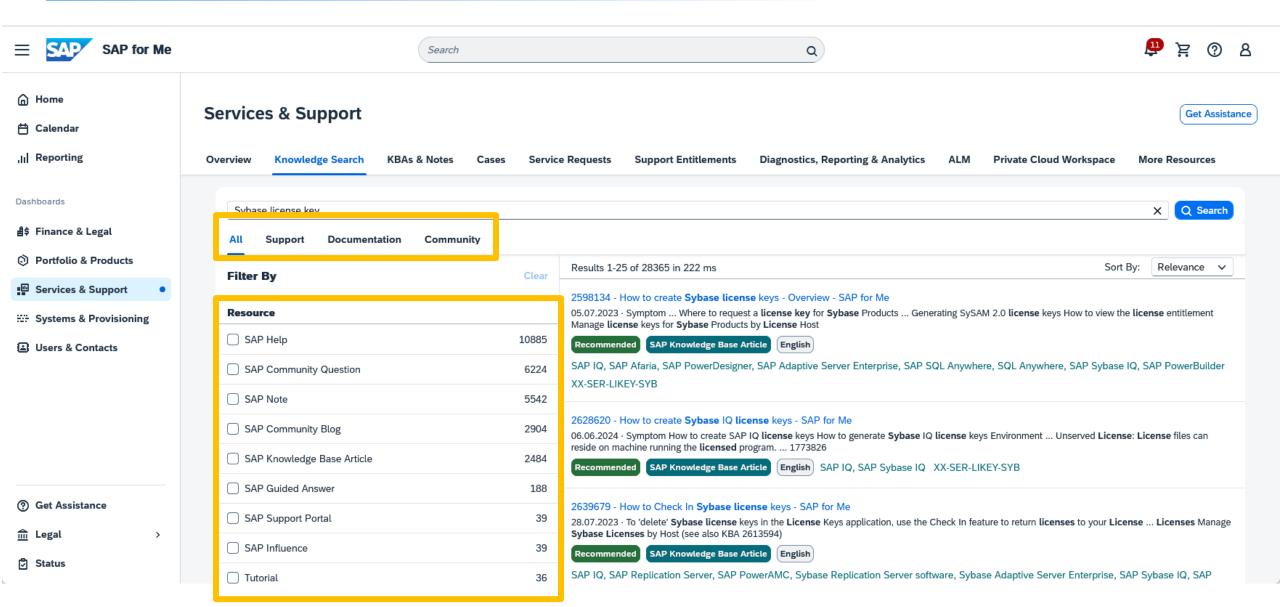
How to access SAP for Me knowledge search – SAP for Me





SAP for Me: Search results - Search Repositories





SAP for Me: Search results - Other Filters



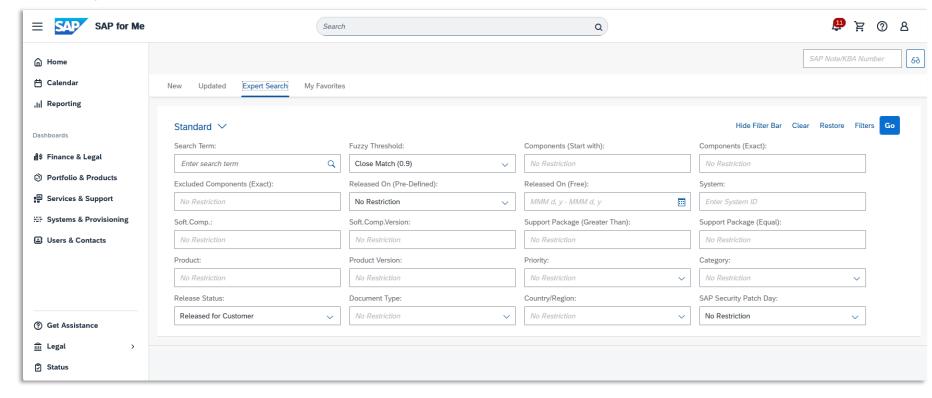
> Component	2609801 - Who to contact for Sybase license key questions or issues 28.07.2023 · License Key team (XX-SER-LIKEY-SYB) assist with questions/issues when using the SAP License Keys application such Sybase product experts (BC-SYB*) assist with all questions/issue, such as:
> Type - SAP Notes	SAP Knowledge Base Article English SAP IQ, SAP Afaria, SAP PowerDesigner, SAP Replication Server, SAP SQL Anywhere, Sybase Adaptive Server Enterprise, SAP
> Product	InfoMaker, SAP PowerBuilder XX-SER-LIKEY-SYB
> Language	2609089 - How to get a valid license key for Sybase system when changing the location 28.07.2023 · Generate license key for sybase when changing the location How to apply license key for sybase when site changed License key request, Sybase license key, SAP local contract department
> Category	SAP Knowledge Base Article English XX-SER-LIKEY-SYB
> Priority	2667250 - How to request a Sybase SAP PowerBuilder license key - SAP for Me
> Date	28.12.2023 · Symptom How to create a served license key How to create an unserved license key Environment Optional Sybase license keys online help (step-by-step instructions with screenshots) SAP Knowledge Base Article English SAP PowerBuilder XX-SER-LIKEY-SYB

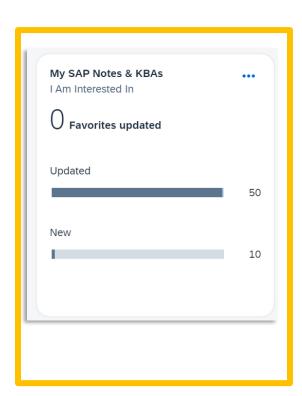
SAP Expert Search



9

Access SAP Notes and SAP Knowledge Base Articles based on advanced selection criteria, and save these queries for future use. This is helpful if you carry out regular analysis of relevant information, e.g. identify SAP Notes regarding legal changes towards the end of your company's billing cycles.





2388433 - Information about using Expert Search for SAP Notes & KBAs - SAP for Me

2478289 - How to set up notifications for new or updated SAP Notes and/or KBAs with Expert Search filters - SAP for Me

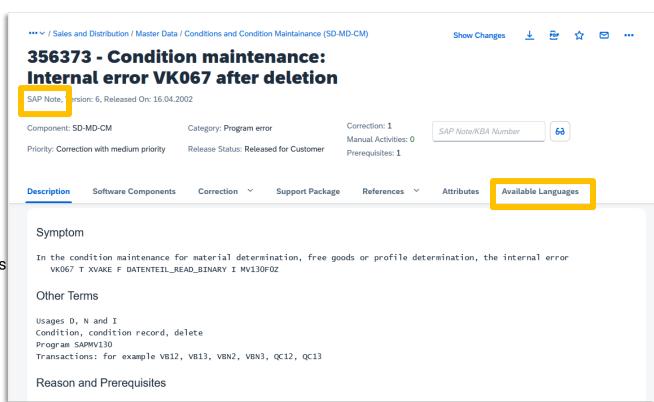
SAP Notes



- Written by SAP Developers
- Solve technical issues
- 80% of SAP Notes contain coding corrections
- Most SAP Notes contain a technical solution from a business point of view
- Pass several Quality Checks like dual-control principle and implementation/validation tests
- <u>SAP Note Assistant (SNOTE)</u> tool for implementing coding corrections
- Translated into Japanese, Portuguese, Spanish, Simplified Chinese,
 French, Italian, Russian, Korean and German

2613605 - Automatic translation feature in SAP for Me

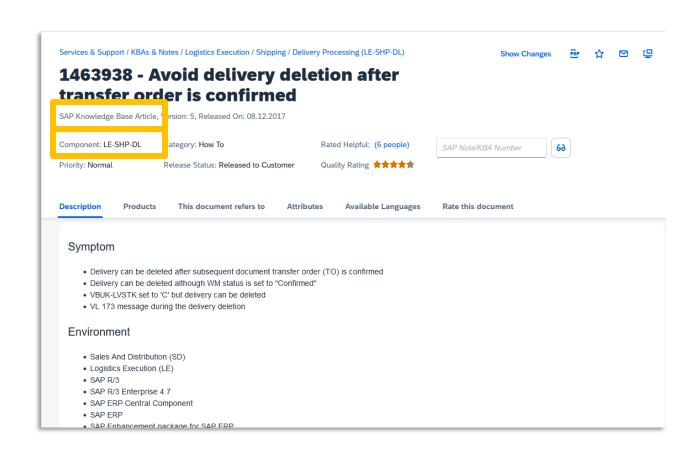
Video: SAP Real-Time Support: Automatic Translation



SAP Knowledge Base Articles (KBAs)

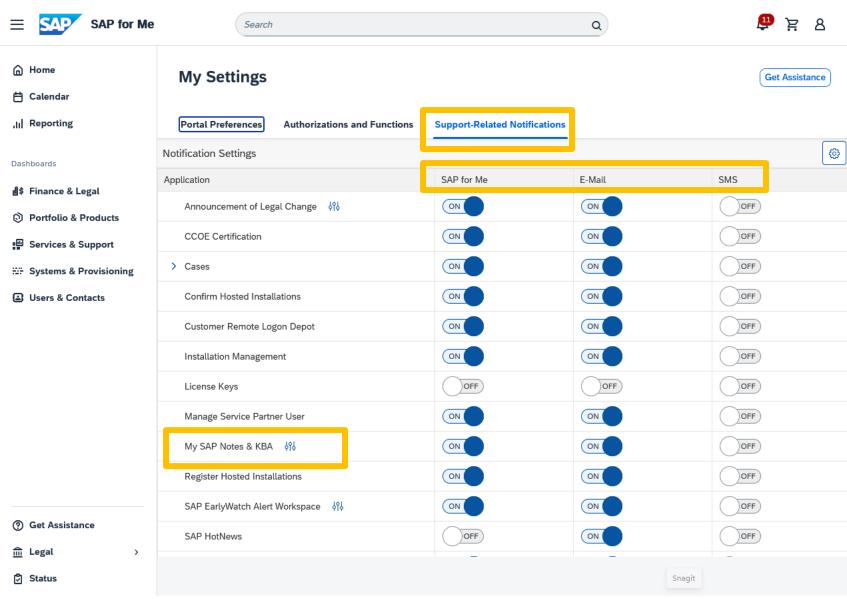


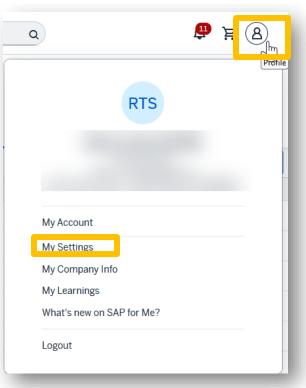
- Written by all SAP Support Engineers
- Describe issues in a non-technical manner
- Incident-specific documents Description and resolution in reference to customer incidents
- No coding corrections not implemented into the system
- Embedded with visualizations e.g. screenshots/videos
- Instant publishing
- Rating features provide feedback on the quality of a Knowledge Based Article
- Translated into Japanese, Portuguese, Spanish, Simplified Chinese, French, Italian, Russian, Korean and German



Notifications

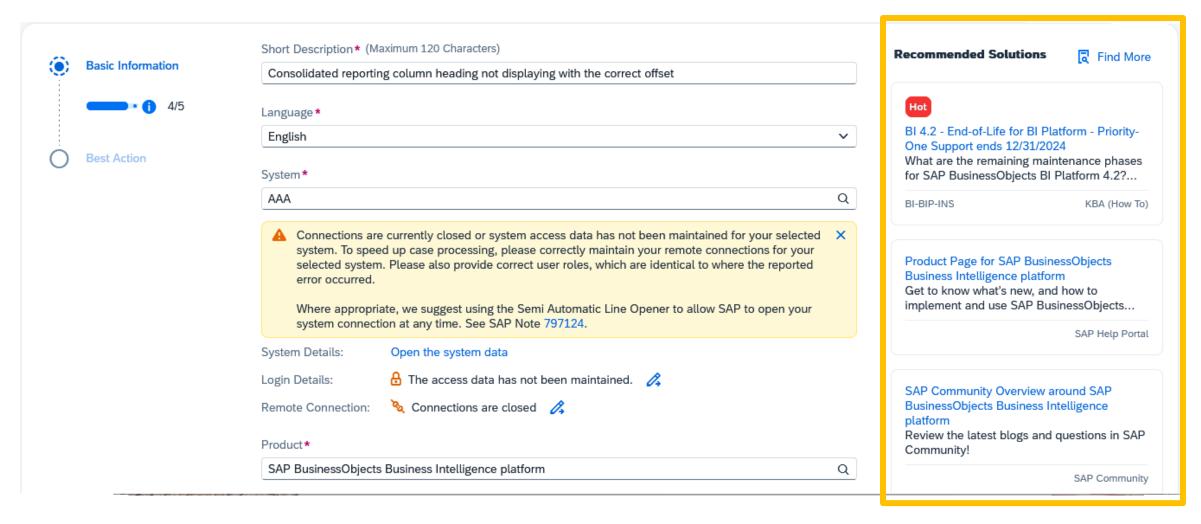






Get Support – Support Assistant





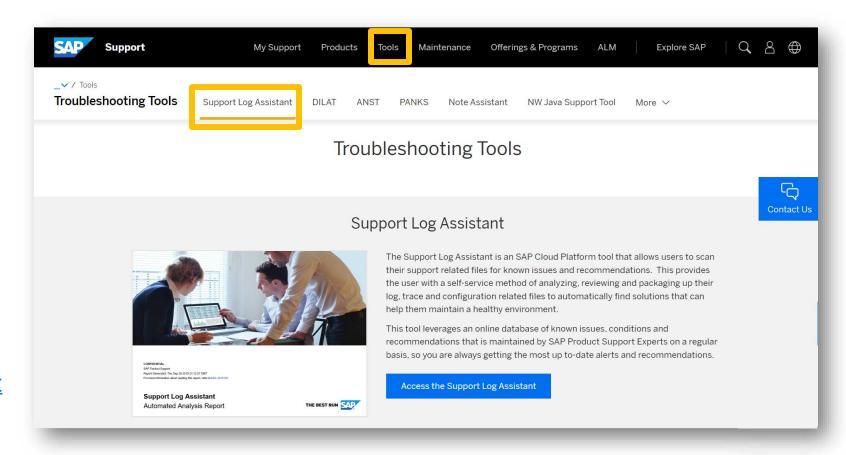
2836020 - Which products are available in the Support Assistant? - SAP for Me

Incident Solution Matching

Get Support – Support Log Assistant

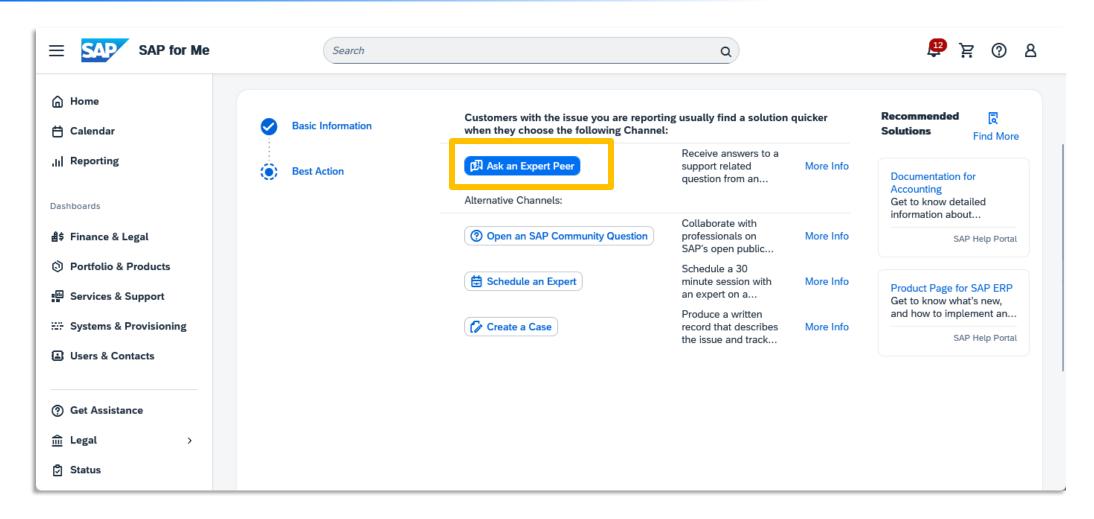


- allows users to scan their support related files for known issues and recommendations
- The functionally is available via Get Support application as the new "Analyze Files" option that appears when attaching available file types to a case.
- The tool can be access directly via the SAP Support Portal via under the tools section: <u>Support</u> <u>Log Assistant</u>



Get Support - Ask an Expert Peer





Sap Community Blog: Ask an Expert Peer is now live in the 'Get Support' application in SAP for Me

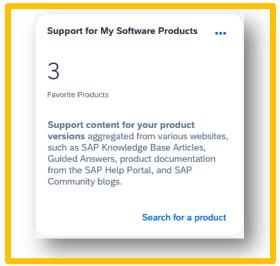
SAP Support by Product

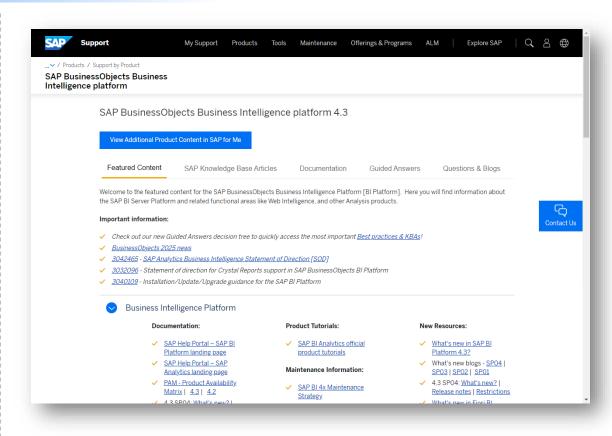
Q

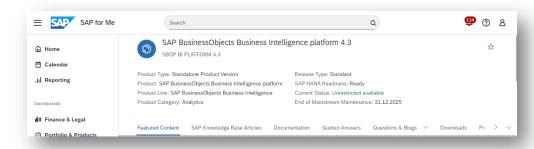
16

- View product-specific information in one place
- Consolidates support documentation related to your chosen product
 - SAP KBAs
 - Grouped Help Portal Guides and Documentation
 - SAP Community blogs
 - SAP Community Questions and Answers
 - Guided Answers

Support by Product on the Support Portal







SAP Guided Answers

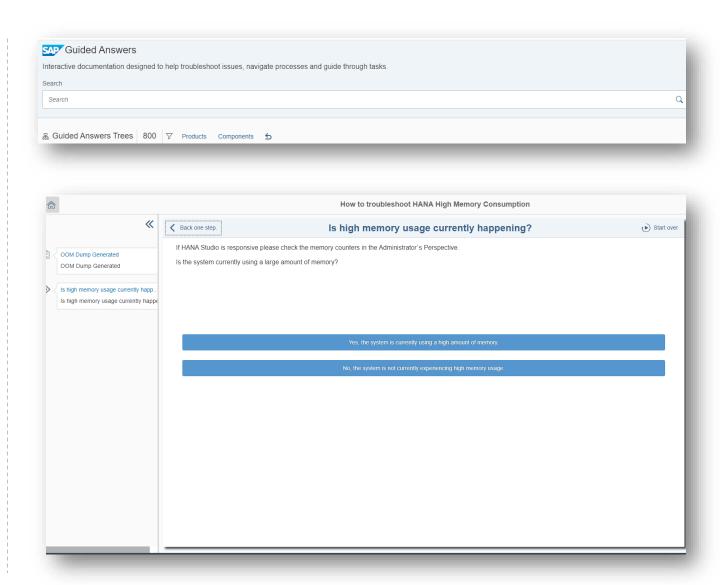
Q

- Step-by-step guidance through a particular problem
- SAP experts document the steps taken when analysing an issue or when following a process
- Uses visual decision-trees concept
- Find the answer through multiple channels

Resources:

Access Guided Answers

<u>Blog: Guided Answer – A New Way to Troubleshoot Your</u> <u>Product Issues</u>



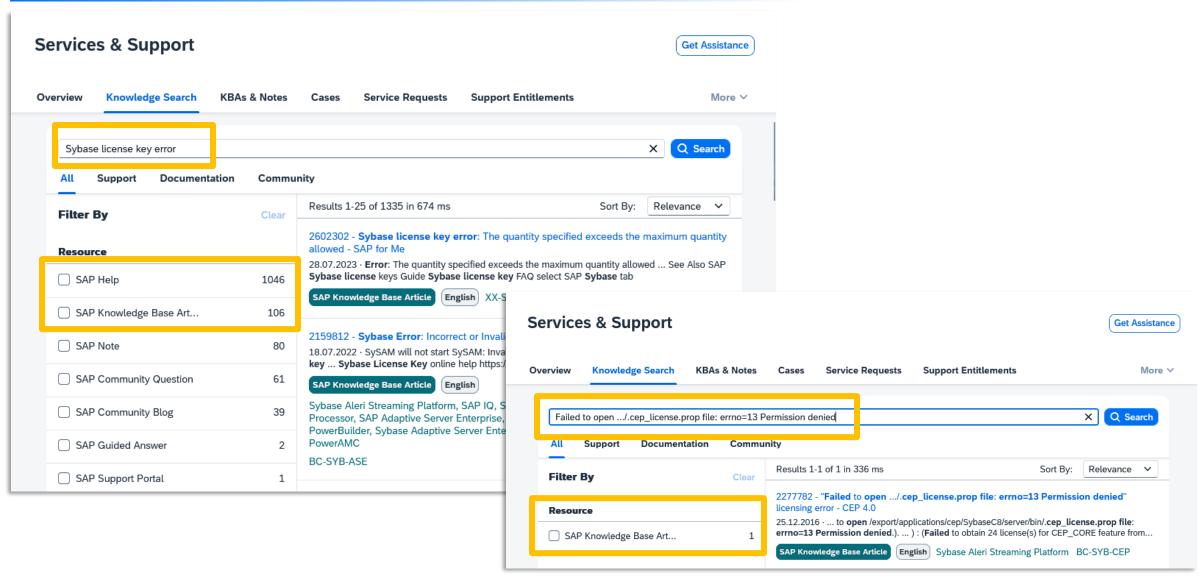
Searching Tips

- Enter specific search terms such as Transaction ID; Main Program;
 Function module; Error message code; Technical Field Name
- Avoid using generic words such as 'error' / 'request' or articles (the / a / an), prepositions (of / in / from).
- Less is more: two or three search terms will give you the broadest results.
- Use copy & paste to avoid misspelling words, e.g. 'Mikrosoft Wort error'
- Use quotation marks *- the search will only display documents which contain all the key words within the quotation marks
- Experiment with different search methods
- Fuzzy search (returns results in case of misspellings e.g. 'eror mesage' or variations e.g. messages) vs. Exact search
 - AND results that contain all terms connected by AND (sybase AND license)
 - OR results that contain at least one of the terms (Database OR system)
 - Fuzzy search will display all notes / KBAs that contain the number entered – place in quotation marks for an accurate result



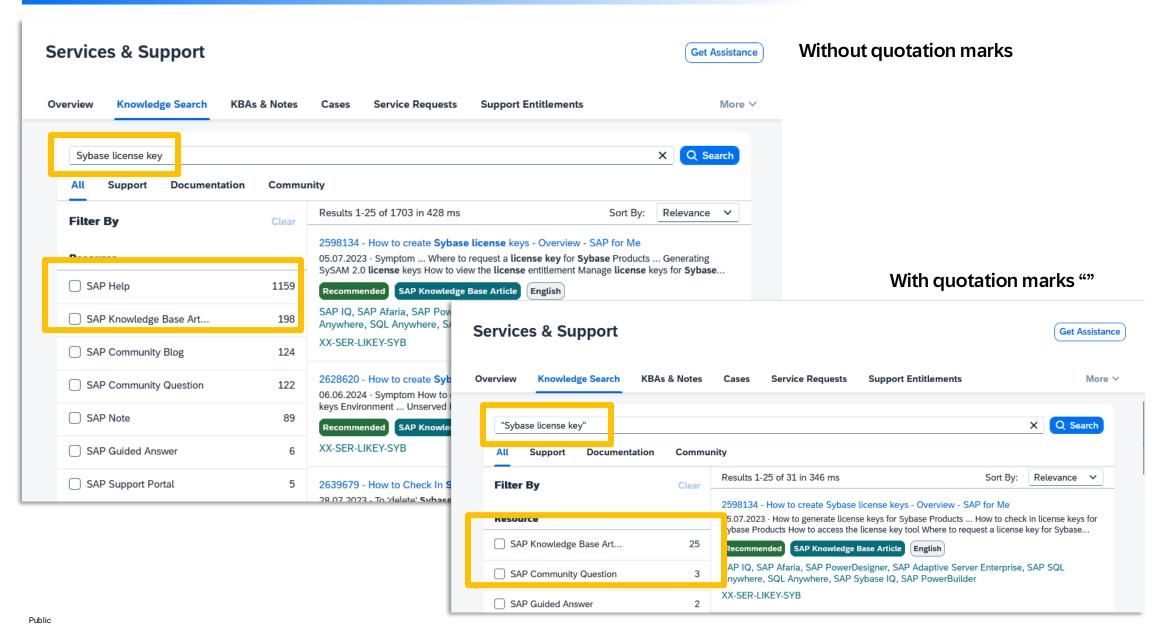
Searching Tips – Examples Using specific error message





Searching Tips - Examples Using quotation marks

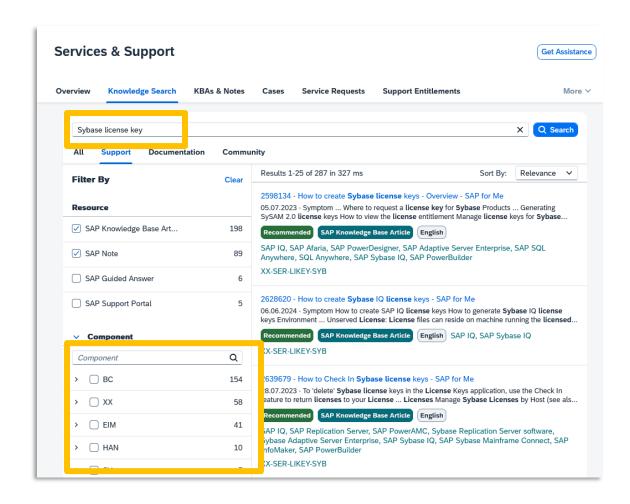


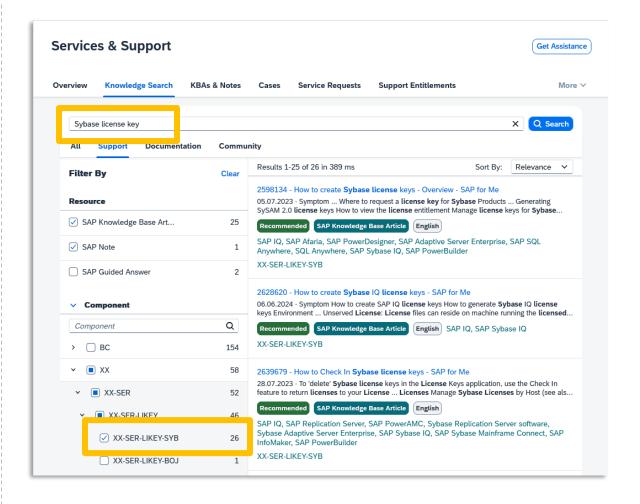


20

Searching Tips – Examples Using component filter







Helpful Knowledge Base Articles



- 2342391 How to access and use the SAP HotNews application SAP for Me
- 2371996 How to access and use the SAP Security Notes application SAP for Me
- 2372245 How to access the SAP Legal Change Notes application SAP for Me
- <u>2361791</u> How to filter SAP Legal Change Notes, Security Notes, and HotNews based on systems SAP for Me
- <u>2478289</u> How to set up notifications for new or updated SAP Notes and/or KBAs with Expert Search filters SAP for Me
- 2341971 Overview of SAP Notes and KBA applications > SAP Hot News / SAP Legal Changes Notes / SAP Security Notes -SAP for Me
- 2421423 How to search for relevant information in the Knowledge Base SAP for Me
- 2081285 How to get the best results from an SAP Knowledge Base search?
- 2388433 Information about using Expert Search for SAP Notes & KBAs SAP for Me

Customer Interaction Center Overview



Customer Interaction Center (CIC) is one of the main interfaces between customers and the SAP support organization. We are available 24 hours a day, 7 days a week, 365 days a year, and provide a central point of contact for assistance with non-technical queries.

Overview

A contact channel for non-technical questions, such as:



Existing customer cases enquires, e.g. status requests, speed up request, escalation requests



SAP for Me and SAP Support Portal navigation and applications, e.g. user management, license key request



S-User and SAP Universal ID administration, e.g. unlocking users, authorization help, and password reset



Remote service requests

Benefits

CIC offers customers assistance in the following ways:

- Available 24 hours a day, 7 days a week, 365 days a year
- Service menu to select a specific product area, including SAP Ariba, SAP Concur, SAP Fieldglass, SAP Oualtrics SAP Success Factors
- Toll-free number accessible in most countries through landline phones and some mobile providers

Access

You can access CIC from the SAP Support Portal or through SAP ONE Support Launchpad

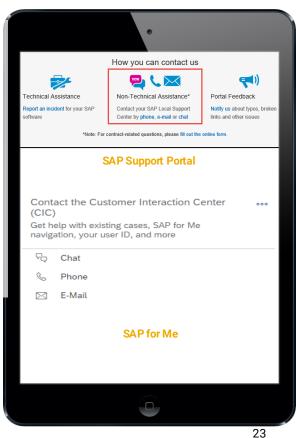
Direct Access

- Chat with CIC
- Call CIC
- E-mail CIC

Learn more here:

- SAP Support Portal
- Reference Guide
- Webcasts
- CIC Support Videos
- CIC Blogs SAP Communities

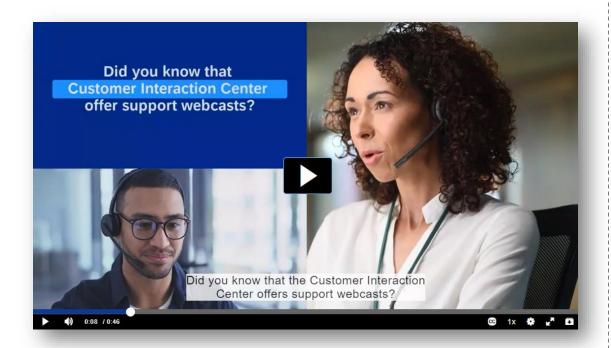
Preview

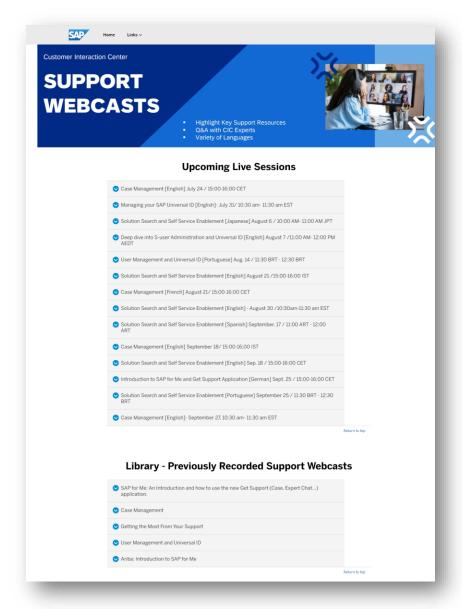


Customer Interaction Center Webcasts

Register for live Support Webcasts or find our Webcast Replays on Demand here:

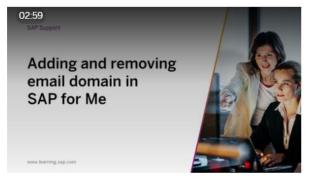
https://events.sap.com/supportwebcasts/en/home





Customer Interaction Center Support Videos

Customer Interaction Support Videos guide you step by step through SAP support.





















CIC Blogs on the SAP Community

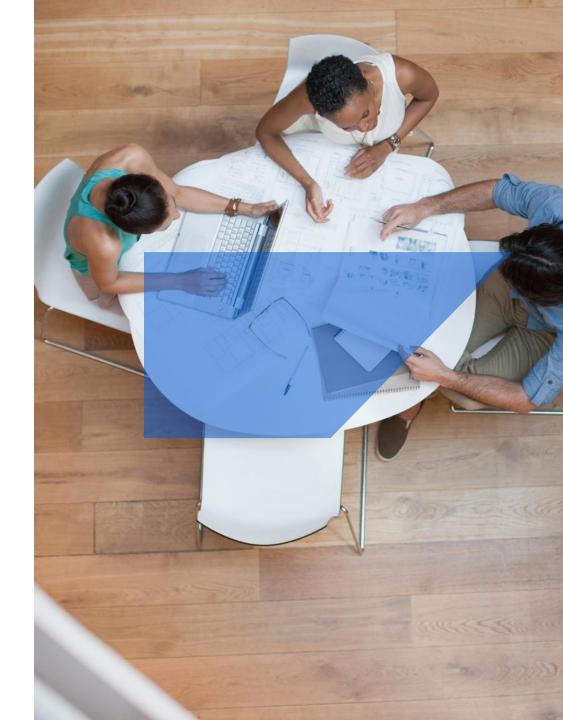
- How to reset your S-user ID password How to reset your S-user password | SAP Blogs
- SAP User ID's? What's the difference? Find out more here. <u>SAP</u> User IDs? What's the difference? Find out more here... | SAP Blogs
- Helpful Tips from the Customer Interaction Center SAP
 Universal ID Helpful Tips from the Customer Interaction Center SAP Universal ID | SAP Blogs
- Learn All About S-user IDs Learn All About S-user IDs! | SAP Blogs
- Are you interested in learning about Technical Communication
 Users? Are you interested in learning about Technical Communication
 Users? | SAP Blogs

You can contact CIC by:

Phone: https://support.sap.com/call1sap

Email: https://go.support.sap.com/contactus/#/email

Chat: https://go.support.sap.com/contactus/#/chat



Thank you.

Contact information:

CIC

