

SAP Document Compliance

Overview

SAP Globalization Services, SAP SE April 2021

PUBLIC





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Agenda

- > Introduction
- > Solution Overview
- Roadmap
- Useful Links
- > Q&A



Document ComplianceIntroduction



Customer Needs –

Compliance with on-line Exchange of Electronic Documents

online reporting **Local Regulations** fiscal control compliance reimagine business process

minimize compliance risk

digitalization. tax administration.

unified user experience

real-time

reporting

global coverage

Invoices & delivery notes & tax certificates &...

cost reduction

savings in public procurement

Integration with the backend (Business Suite or S/4HANA)

EU e-invoicing mandate

Explosion of Local Compliance Obligations

Governments worldwide are keeping pace with the evolving laws and governance frameworks

India: E-delivery (eWayBill) **Mexico:** E-payment Australia: E-payroll (Single Touch Payroll) Australia: E-invoicing New Zealand: E-invoicing Singapore: E-invoicing **UK:** Making Tax Digital Italy: B2B E-invoicing Sweden: B2G E-invoicing Norway: B2G E-invoicing Kazakhstan: E-delivery Costa Rica: E-invoicing Panama: E-invoicing Paraguay: E-invoicing Slovenia: B2G E-invoicing **Dominican Republic:** E-invoicing **Hungary:** Transport registration Ecuador: E-invoicing **New Zealand:** E-payroll (Payday reporting) **Uruquay:** E-invoicing Greece: E-books Greece: E-delivery Colombia: E-invoicing Greece: E-payroll Croatia: B2G E-invoicing Mexico: E-invoicing (CFDI) Greece: B2G E-invoicing Czech Republic: Cash invoice registration Slovenia: Cash invoice registration Argentina: E-invoicing Italy: E-ordering Mexico: E-payroll Chile: E-factoring Chile: E-invoicina Chile: E-books **Spain:** Real time reporting (SII) **Argentina:** E-factoring Chile: E-delivery Peru: E-tax certificates Germany: B2G E-invoicing India: GST reporting Taiwan: E-invoicing **Peru:** E-invoicing Italy: B2G E-invoicing Belgium: B2G E-invoicing Poland: B2G E-invoicing Denmark: B2G e-invoicing Netherlands: B2G E-invoicing Portugal: B2G E-invoicing Austria: B2G E-invoicing Spain: B2G E-invoicing Korea: E-tax Bulgaria: Cash invoice registration France: B2G E-invoicing China: Golden tax interface Turkey: E-invoicing Turkey: E-delivery **India:** Invoice registration Brazil: E-invoicing (NFe) Turkey: E-ledger Vietnam: E-invoicing Turkey: Export registration 2011 2014 2017 2020

Hungary: E- invoice registration

Motivation - Digital transformation driven by authorities



Digital
Government
Efficiency



Business Benefits



Detect VAT leakage

- B2B / B2C (cash) transactions
- National / Foreign transactions

Curb shadow economy

 Transaction controls beyond e-invoices Tax revenue management

Analytics (forecasts, predictions, statistics)

Public procurement

Process efficiency

- Automation
- Spend management
- Interoperability
- SME support
- Multiple document types

Financing

SAP Document Compliance – Local Versions

55 Scenarios in 26 Countries (SAP S/4HANA)

Spain Customer inv Tax Register Italy Customer inve Mexico Supplier Invo Customer invoice Hungary Payment receipt Transport regi **Delivery Note** Invoice Regist Peru Customer invoice Consumer invoice Withholding tax certificate Collection tax certificate Colombia Customer invoice Chile Supplier invoice Customer invoice Supplier invoice **Brazil** Consumer invoice Customer invoice Delivery note Supplier invoice Ledgers

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Customer invoice	 Customer invoice 	
Consumer invoice	 Supplier invoice via 	
Supplier invoice Export registration Transport registration	Belgium Customer invoice via Supplier invoice via	
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Customer invoice	France ¹	
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Sweden	Poland
 Customer invoice via Peppol 	Customer invoice via Peppol
 Supplier invoice via Peppol 	Supplier invoice via Peppol
Denmark	Ireland
Customer invoice via Peppol	 Customer invoice via Peppol
Supplier invoice via Peppol	 Supplier invoice via Peppol
Austria	Germany
 Customer invoice via Peppol 	 Customer invoice via Peppol
 Supplier invoice via Peppol 	 Supplier invoice via Peppol

Taiwan, China Australia Transport Registration Customer invoice via Peppol Customer invoice Consumer invoice Supplier invoice via Peppol **Singapore** New Zealand 1

Customer invoice via Peppol Customer invoice via Peppol Supplier invoice via Peppol Supplier invoice via Peppol

Customer invoice via e-mail (ZUGFeRD)

Customer Invoice

Customer invoice

Supplier invoice

Thailand

South Korea

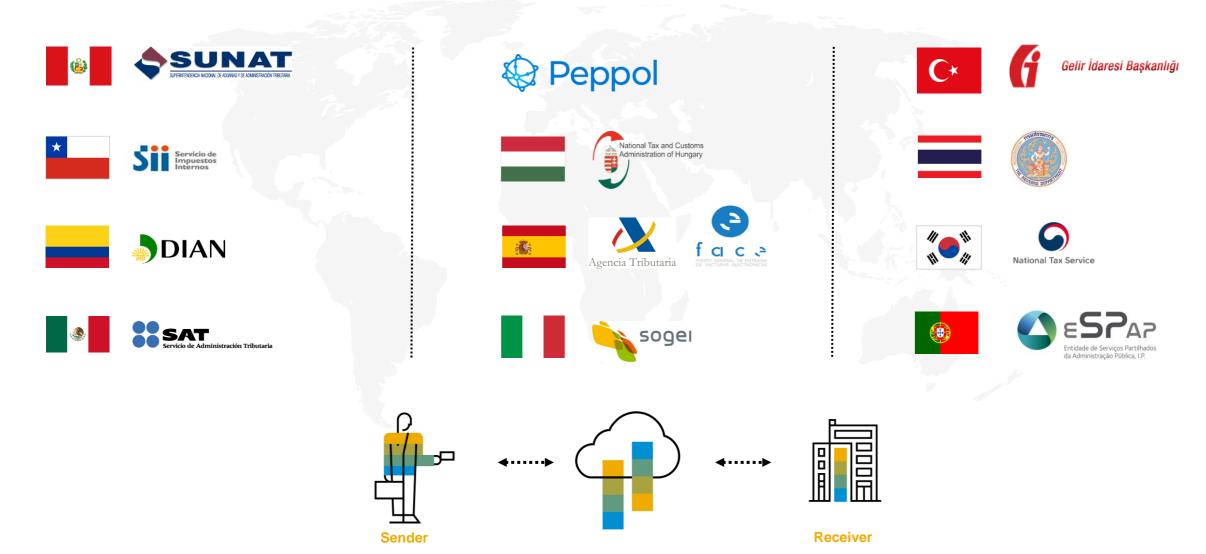
¹ This is the current stand of planning and can be changed by SAP without notice.

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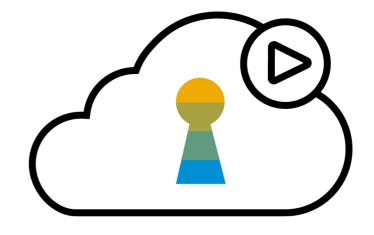
Credit Invoice (Factoring)

Customer Invoice

Digital Compliance – Diversity of Local Requirements (examples)



Solution Overview



What is the solution about?

SAP Document Compliance is a global solution to address local requirements mandating the submission of electronic documents to authorities or business partners.

Local versions follow one of the following deployment models:

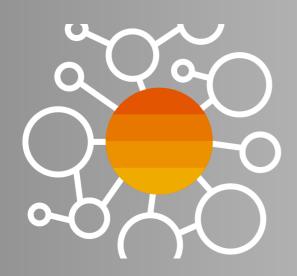
- PaaS Solutions
 - Based on SAP Document Compliance, on-premise edition and SAP Cloud Platform Integration to cover e-invoicing and real-time reporting requirements in multiple countries
- SaaS Solutions
 - SAP Document Compliance, cloud edition provides the ability to send and receive fully compliant invoices based on the Peppol and ZUGFeRD standards
 - -SAP Document Compliance, outbound invoicing option for Brazil & inbound invoicing option for Brazil provide the ability to send / receive and further process fully compliant Nota Fiscal documents in Brazil

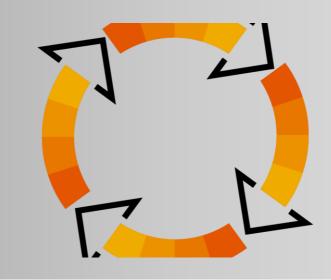






Solution Approach







Far more than invoicing...

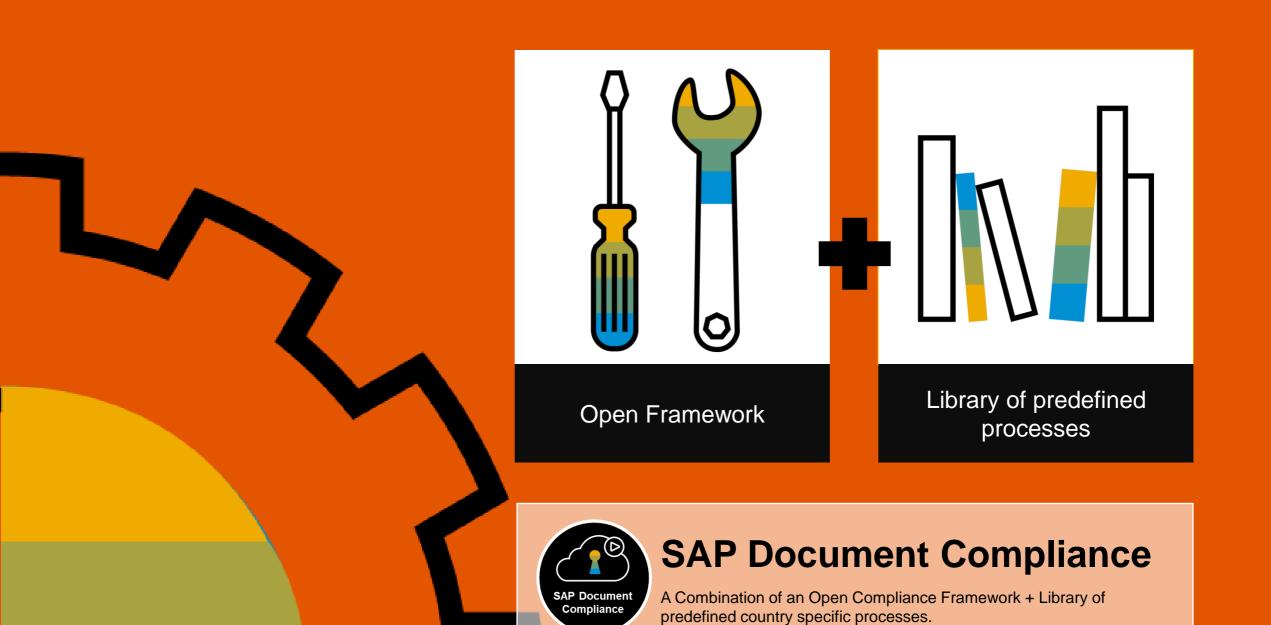
- Comprehensive, dynamic, everchanging
- For any compliance process
- Extensible y configurable

No Interfaces

- Integral part, automatic and silent component of SAP S/4 HANA, SAP ERP and industry solution.
- Full automation, real time

Direct link to Tax Office / Business Partner

- No 3rd party required
- End-to-end security
- Semantic consistency among SAP DC, LO, SD, FI and legal report representations.





Rationale behind SAP Document Compliance









Standardization

- Strong framework with reusable components
- Multiple solutions can be implemented in parallel.
- No disruption among solutions

Business Process Integration

- "Source Document" Concept
- Seamless integration end-to-end.

Governance per-se

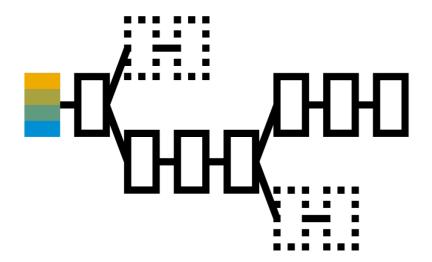
- Openness
- Direct Integration with ecosystem
- End-to-end Monitoring
- High level of security granularity

Security from Design

- SAP Cloud Platform Integration developed to comply with highest security requirements for
 - Governments
 - Financial Service Providers
 - Customers



Architectural components: flexibility + reusability





- How the execution will happen, including actions, eventual errors and "variations" during the execution.
- Processes could be registrations, approval, updates, etc..



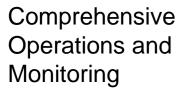
Document (e.g. "Peru Credit Note")

- Mostly XML files exchanged in the context of a process.
- Are generated from a "Source Document" concept, provided from framework level, e.g.: SD/FI Document, FI Document, Shipment, Goods Issue, SII Document, etc...



Framework Features Overview at a Glance – 1 / 2



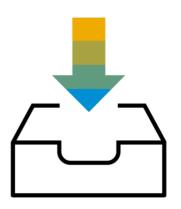


- Central "Cockpit"
- Single Access point
- UI-Navigation to Business process



Full Process Automation

- Communications
- Error handling





- Save all send and received documents
- Signatures
- Archiving

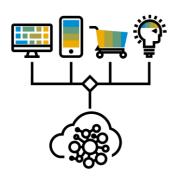


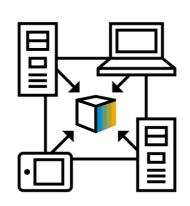
Process Auditing

Full electronic
 document history:
 Users, date, time,
 details, content if
 available, approvals
 and rejections.

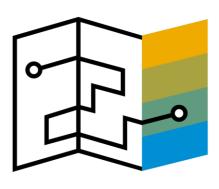


Framework Features Overview at a Glance – 2 / 2









Multi-Compliance

- Run multiple
 Compliance
 processes for the
 same transaction
- Generate several different documents for one transaction.

SAP Business Process Integrations

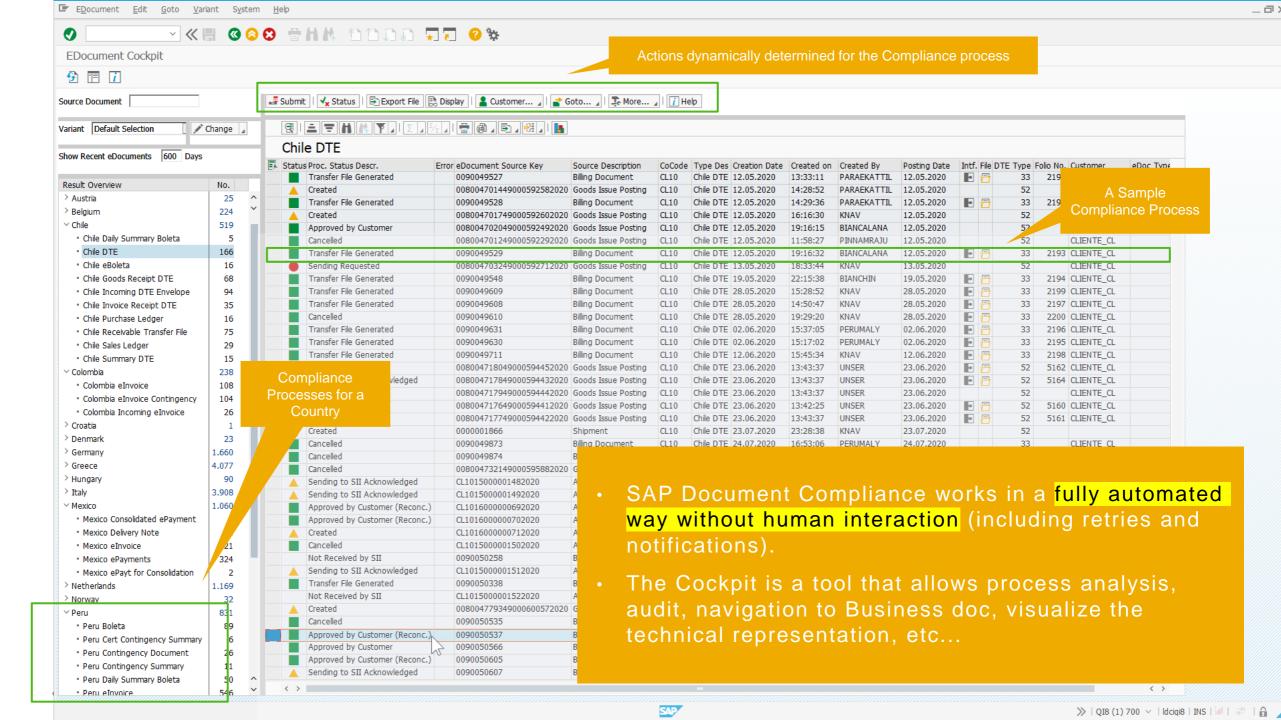
 Compliance processes run silently among SAP S/4HANA transactions

Metadata Driven Process configuration

 Process flow managed by configuration tables

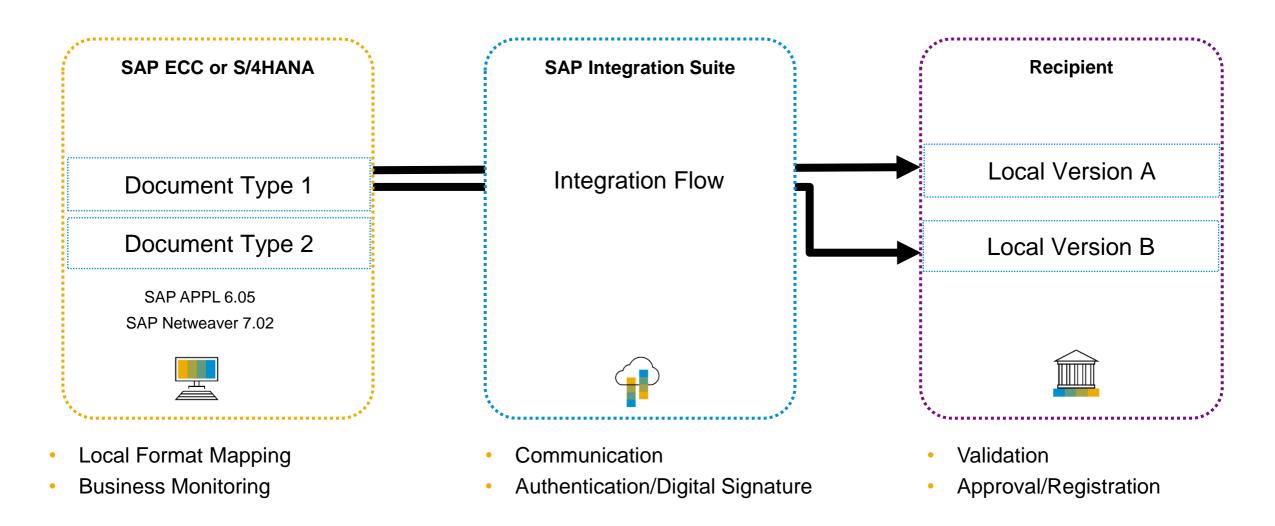
Multi-Level Grouping

- Allows transactional integration as well as packed-based integration
- Navigation among levels.
- Nesting of processes



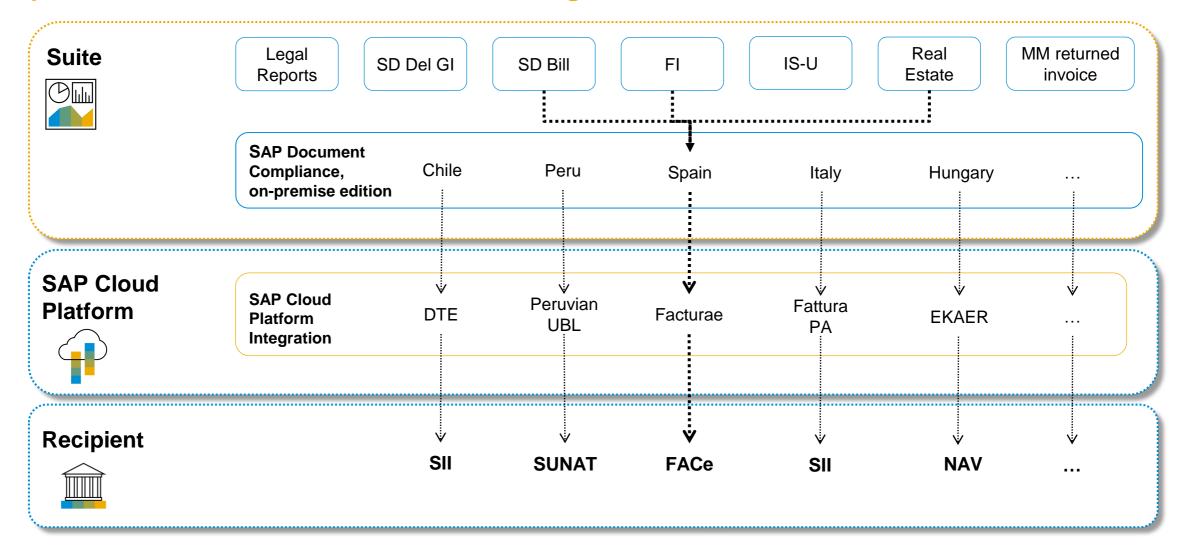
SAP Document Compliance PaaS Solutions

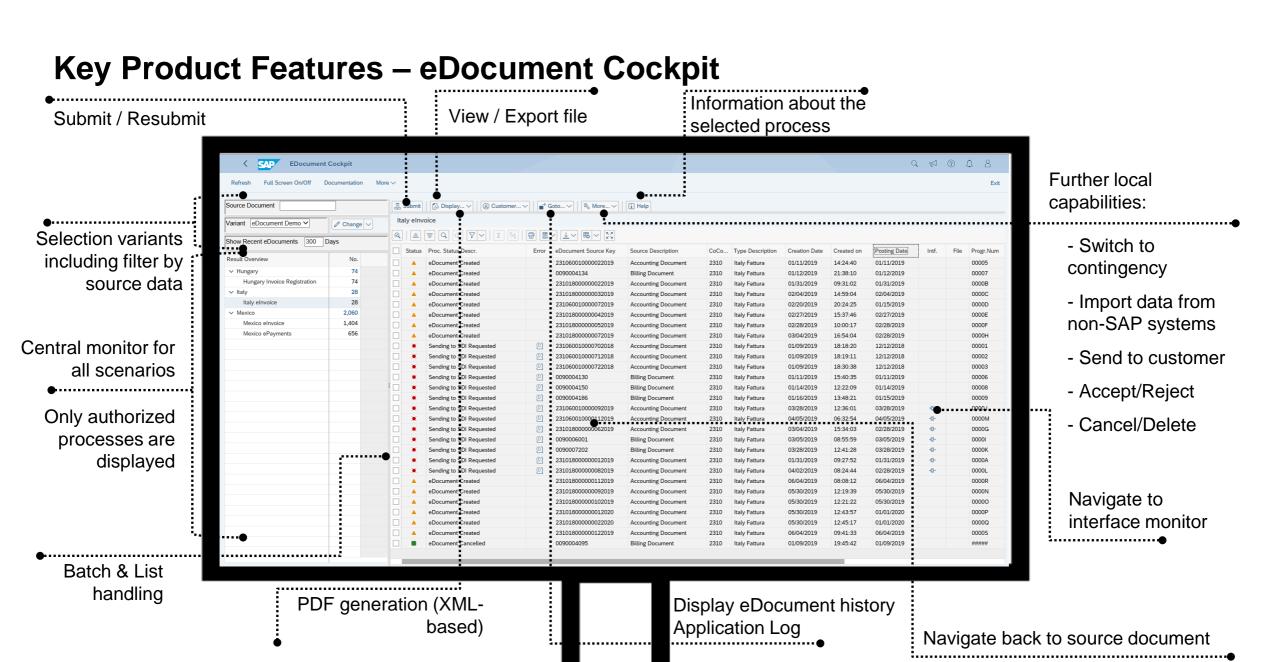
Solution Landscape – Document Compliance Scenarios



Solution Architecture – SAP Document Compliance

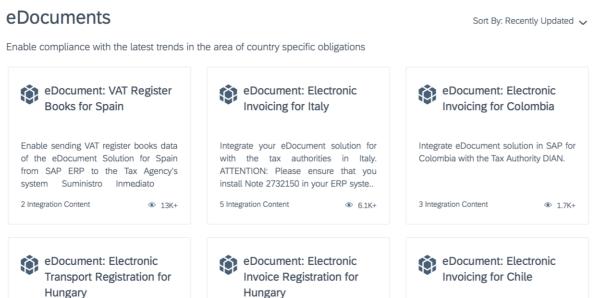
on-premise edition + SAP Cloud Platform Integration



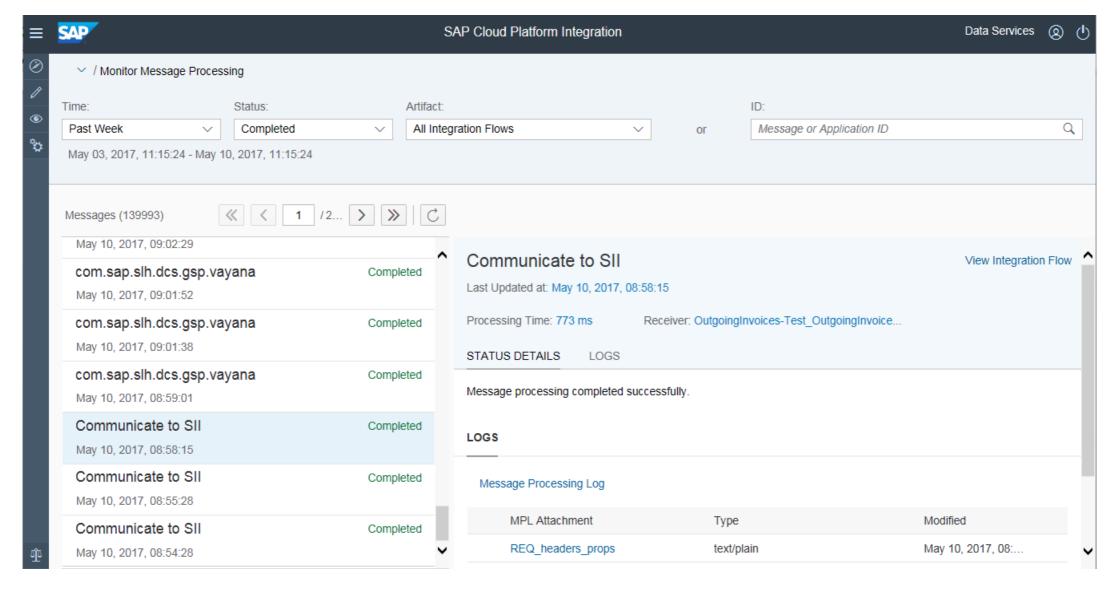


SAP Cloud Platform Integration



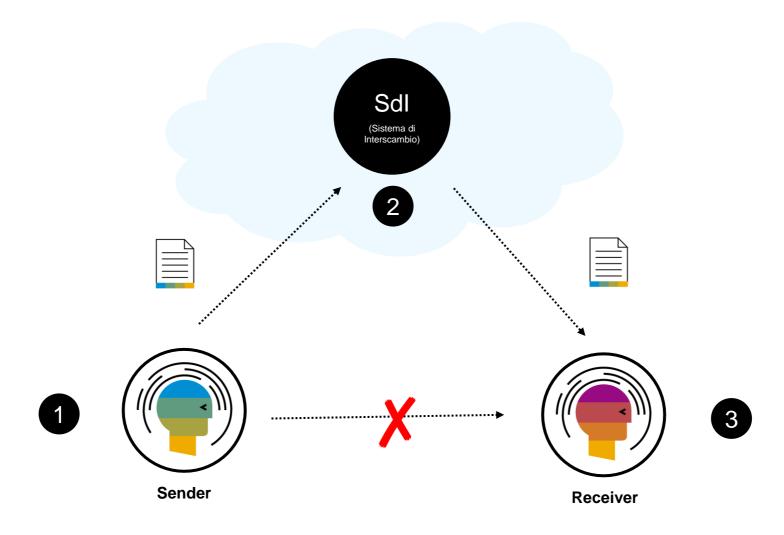


SAP Cloud Platform Integration

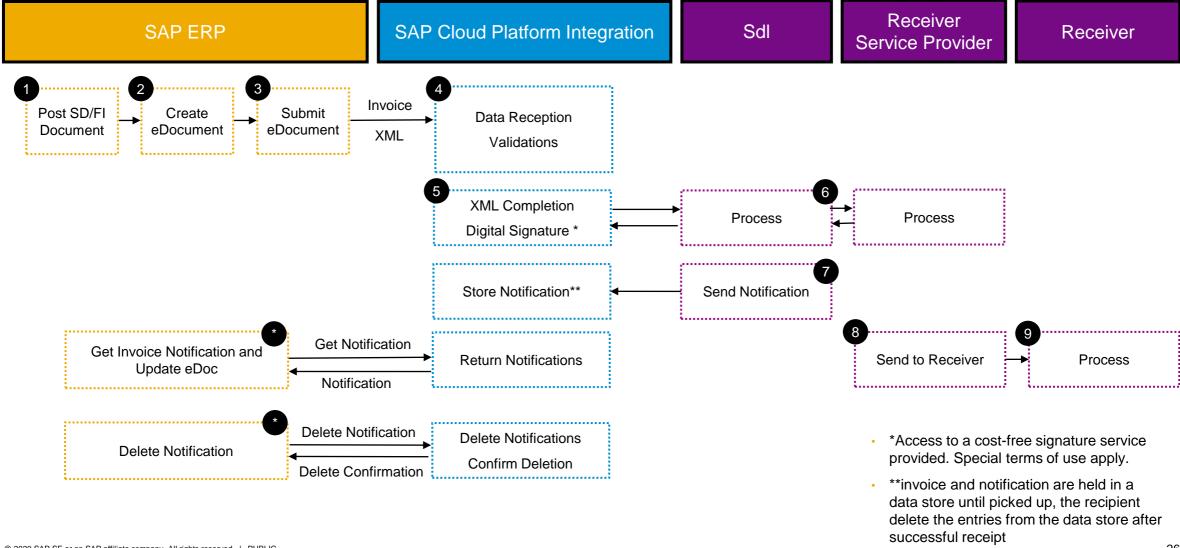


Example Italy

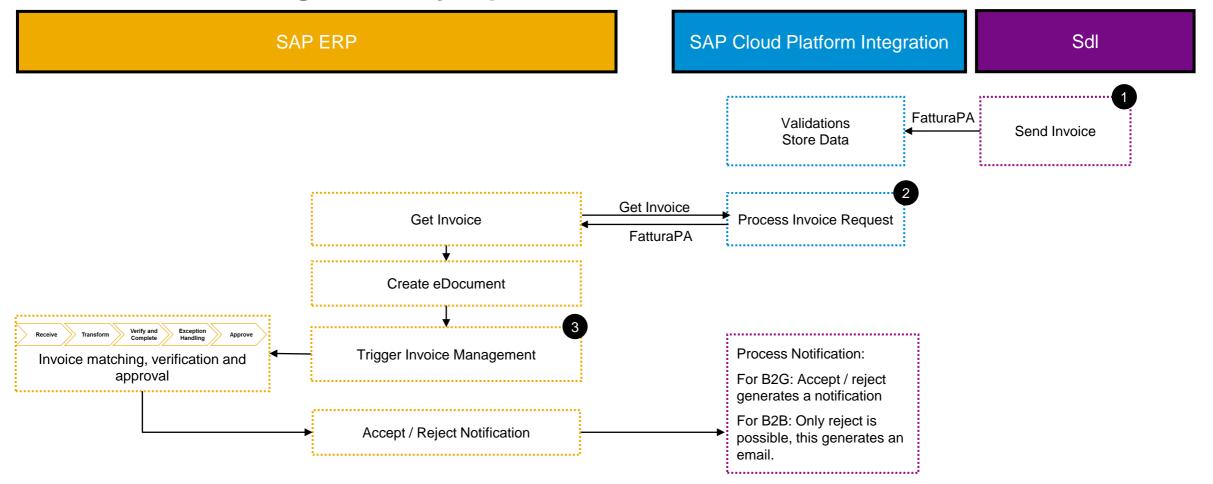
Three Corner Model – Sender and Receiver Connect to a Central System



SAP Document Compliance for Italy – Customer Invoice (Outgoing)



SAP Document Compliance for Italy – Inbound Invoice Processing via **SAP Invoice Management by OpenText**



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SAP Document Compliance SaaS Solutions

What is the solution about?

SAP Document Compliance is a global solution to address local requirements mandating the submission of electronic documents to authorities or business partners.

Local versions follow one of the following deployment models:

- PaaS Solutions
 - Based on SAP Document Compliance, on-premise edition and SAP Cloud Platform Integration to cover e-invoicing and real-time reporting requirements in multiple countries
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Peppol Exchange service

Regulatory Background: <u>Directive 2014/55/EU</u> on B2G Invoicing

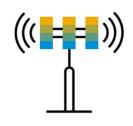
Public Buyers must accept and process electronic invoices according to the <u>European Standard</u> on <u>electronic invoicing</u> that includes:



A semantic data model (aligned content of the invoice)



A list of agreed syntaxes (defining the technical structure of the invoice)



A recommendation for the **transmission** of e-invoices to Public Buyers: Peppol



Obligation for contracting authorities

 Contracting authorities must be able to receive and process e-invoices according to the approved standards



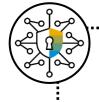
Obligation for Suppliers

- Several countries have chosen to define tighter rules making e-invoicing mandatory for Suppliers
- This is the case for example in Italy, Netherlands, Germany and Spain

Peppol – a global infrastructure for the exchange of electronic documents



In numerous European and non-European countries, Peppol is the selected infrastructure for the electronic exchange of business documents.



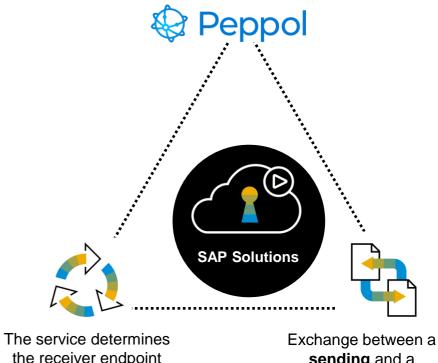
Electronic documents are sent and received through registered service providers.



The endpoint is determined within the infrastructure defined by Peppol



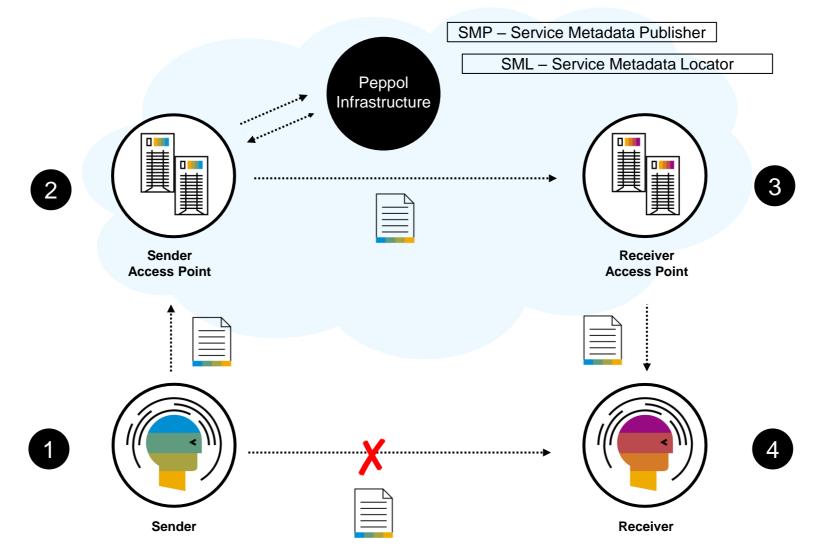
The use of Peppol is often driven by but not restricted to B2G exchanges. It can also be used for B2B transactions between private companies.



the receiver endpoint dynamically

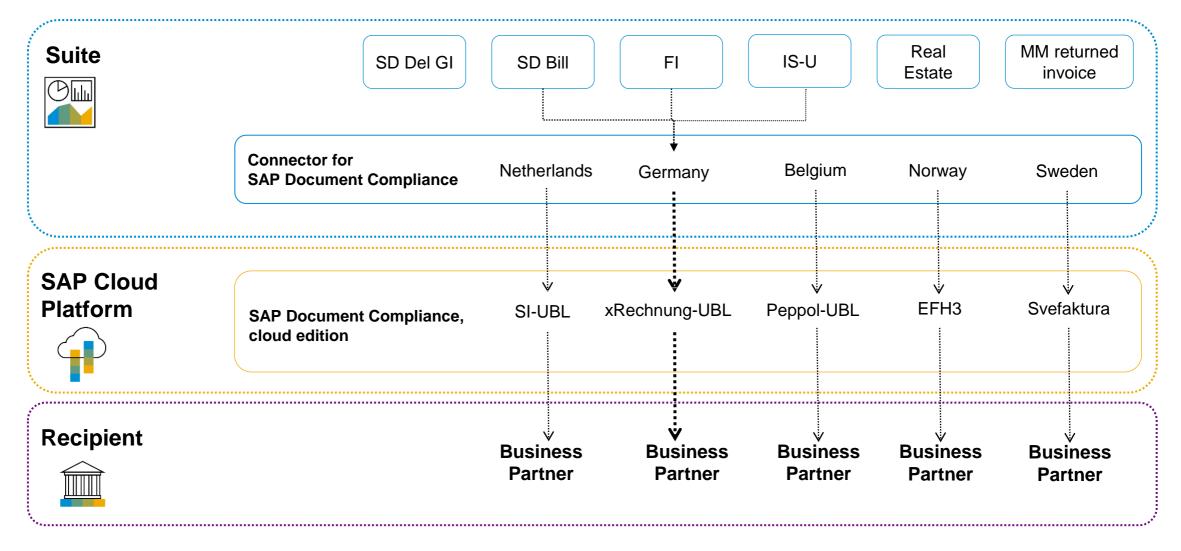
sending and a receiving Access Point

Four Corner Model – Sender and Receiver Connect to a Service Provider

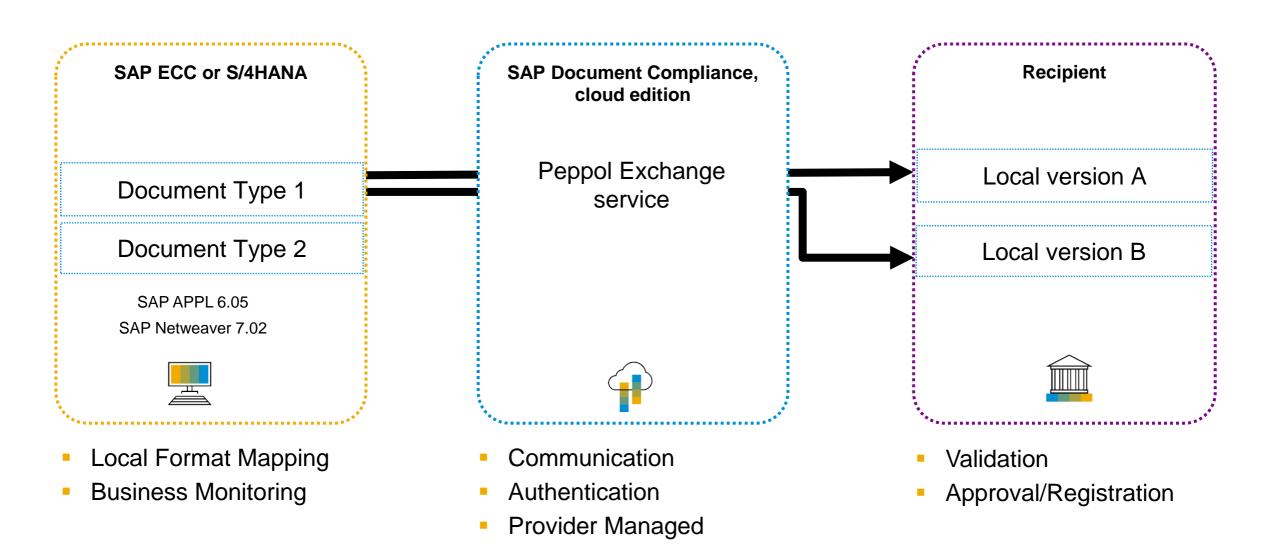


Solution Architecture – SAP Document Compliance

Peppol Exchange service



Solution Landscape – SAP Document Compliance for Peppol



What is the solution about?

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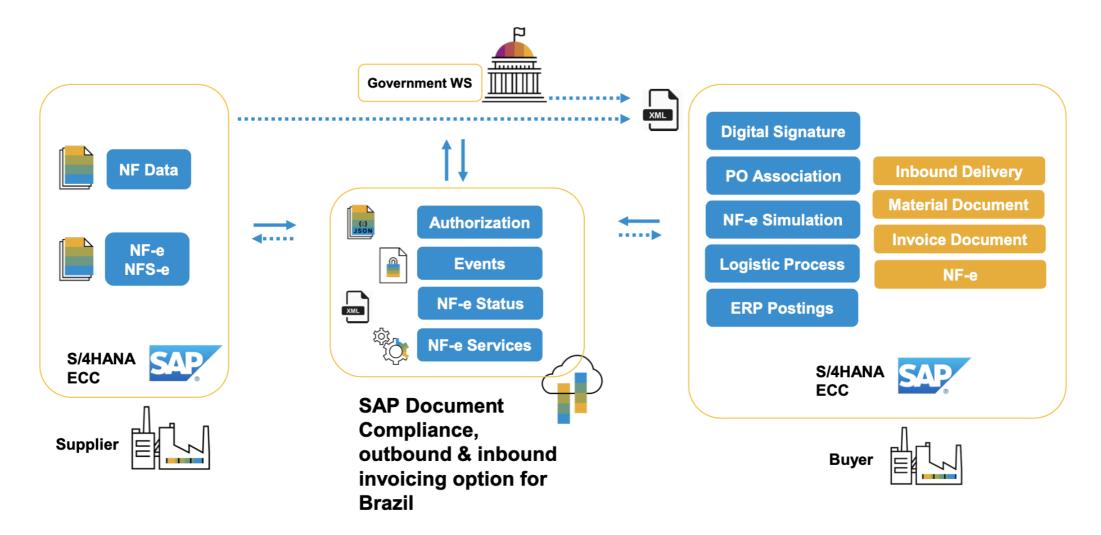
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SAP Document Compliance for Brazil Overview Business Process Flow



SAP Document Compliance for Brazil – Outbound

SAP Document Compliance, outbound invoicing option for Brazil (nota fiscal eletrônica) enables the communication between your backend system and the tax authorities webservices for outbound documents

It allows you to

- Create electronic documents in legally required XML format
- Connect to SEFAZ and municipal tax authorities webservices
- Create NF-e events such as cancellation, CC-e, etc
- Use online contingency system
- Download XML
- Monitor communication, trace source documents and handle exceptions directly in SAP ERP and SAP S/4HANA

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SAP Document Compliance for Brazil – Inbound

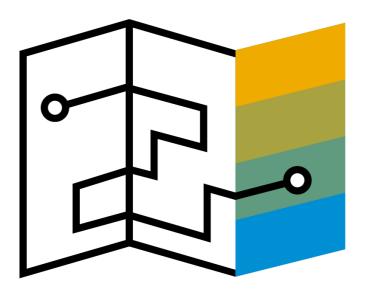
SAP Document Compliance, inbound invoicing option for Brazil (nota fiscal eletrônica) provides capabilities to automate the receipt of inbound documents for buyers.

It allows you to

- Check XML format, NF-e digital signature and NF-e authorization
- Automate NF-e purchase order assignment
- Simulate the NF-e to check prices and taxes
- Trigger automatically SAP ERP transactions such as inbound delivery creation, goods receipt, invoice receipt and NF-e creation as well

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Roadmap Local Versions



Scenarios for Latin America (Available / Planned*)

Brazil	Chile	Colombia	Mexico	Peru
Customer Invoice	Customer Invoice	Customer Invoice	Payment Receipt	Customer Invoice
Supplier Invoice	Supplier Invoice	Supplier Invoice	Customer Invoice	Consumer invoice
	Delivery Note		Delivery Note	Withholding Tax Certificate
	Consumer Invoice			Tax Collection Certificate
	Ledgers			
	Credit Invoice			

Greece	Hungary	Italy	Portugal	Spain
Tax Register Books (e-Books)	Transport Registration	Customer Invoice	Customer Invoice	Customer Invoice
	Invoice Registration	Supplier Invoice		Tax Register Books (SII Reporting)
		Purchase Order		

Belgium ¹	Germany ¹	Netherlands ¹	Norway ¹	Sweden 1
Customer Invoice	Customer Invoice	Customer Invoice	Customer Invoice	Customer Invoice
Supplier Invoice	Supplier Invoice	Supplier Invoice	Supplier Invoice	Supplier Invoice
		Purchase Order	Purchase Order	

^{*} Planned: This is the current state of planning and may be changed by SAP at any time without notice.

¹ Supported through the Peppol Exchange service of SAP Document Compliance, cloud edition

Austria ¹	Denmark ¹	Poland ¹	Ireland ¹
Customer Invoice	Customer Invoice	Customer Invoice	Customer Invoice
Supplier Invoice	Supplier Invoice	Supplier Invoice	Supplier Invoice
	Purchase Order		

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Scenarios for APJ (Available / Planned*)

India	Turkey	Thailand	Taiwan, China	South Korea
Invoice Registration (IRN)	Customer Invoice	Customer Invoice	Customer Invoice	Customer Invoice
Transport Registration (eWayBill)	Consumer Invoice		Consumer Invoice	Supplier Invoice
	Supplier Invoice			
	Export Registration			
	Delivery Note			

Scenarios for APJ (Available / Planned*)

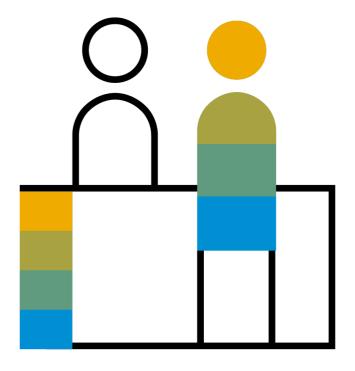
Australia ¹	New Zealand ¹	Singapore ¹
Customer Invoice	Customer Invoice	Customer Invoice
Supplier Invoice	Supplier Invoice	Supplier Invoice

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Appendix

Customer Testimonials



Integrating Digital Transaction Management and Country-Specific Mandates with SAP® Document Compliance



Before: Challenges and Opportunities

- Piecemeal compliance efforts due to manual processes or services by multiple providers, with no transparency over performance
- Incomplete digitalization of compliance processes, causing a lack of flexibility to forecast change and respond quickly

Why SAP

- Recognized industry and digitalization know-how
- Expertise for working closely with in-house teams to analyze the current solution landscape and needs for addressing current mandates
- Solid framework for future growth and innovation with SAP® Cloud Platform
- Robust services for country-by-country compliance with the SAP Document Compliance solution

After: Value-Driven Results

- Faster compliance with e-invoicing mandates through functionality for creating and submitting legally compliant HTML data
- Coverage for the company's diverse market through a single solution supporting multiple countries with a wide array of services
- Shorter response time to new mandates, through independent management of connectivity to local authorities
- Cost and time savings through digitalization and simplification of the overall solution landscape

"We saw digital compliance as an opportunity to optimize operational performance and resource management. SAP Document Compliance exceeds expectations by streamlining our response to increasing regulations that differ by country."

Aldo Magenes, Global Process Lead, Order to Cash, Sun Chemical Corporation

30%

Faster document processing for accounts payable department

10%

Reduction of invoice processing cycle time

24,000

Nonvalue activities eliminated

Sun Chemical Corporation Parsippany, New Jersey www.sunchemical.com Industry Chemicals Products and Services
Printing inks, coatings, and
supplies for commercial
and industrial markets

Employees 20.000

Revenue US\$7.5 billion Featured Solutions
SAP Cloud Platform and
SAP Document Compliance



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Newell Brands

Hoboken, New Jersey www.newellbrands.com

Industry

Consumer products

Products and Services

Well-known brands for homes, workplaces, classrooms, playing fields, and parks

Employees

57,000 worldwide

Revenue

US\$16 billion

SAP® Solutions

SAP® ERP application; SAP ERP, option for e-document processing; SAP Cloud Platform Integration service; and SAP MaxAttention™ services

Complying Punctually with Spanish Tax Authorities with SAP® ERP



As a global supplier of popular consumer and commercial products, Newell Brands is subject to local regulations worldwide. By implementing SAP ERP, option for e-document processing, at its site in Madrid, Spain, it now has software support to comply with local regulations mandating the exchange of electronic documents with tax authorities. SAP MaxAttention services helped it complete the work right on time for the enforcement that began July 1, 2017.

Before: Challenges and Opportunities

- · Comply with new tax regulations for business transactions with Spain and within Spain
- Meet the tight deadline to have the new solution in place by July 1, 2017, to avoid penalties

Why SAP

- · User-friendly and intuitive solutions
- Experienced, highly cooperative consultants from SAP MaxAttention services
- Prepackaged content from SAP that expedited integration of SAP ERP with the authorities' system
- · High integration of SAP software with current ERP software
- An e-document solution that combines the interface management capabilities of the SAP Application Interface Framework tool with SAP Cloud Platform Integration to implement business-to-government communication

After: Value-Driven Results

- · Higher security as a result of simplified integration
- · Centralized e-document processing
- Full compliance with the Spanish tax authority for electronically transmitting billing records from VAT books
- Ability to react faster in response to changes mandated by the tax authorities

"I've been impressed with the support we received from SAP MaxAttention and how robust SAP Cloud Platform Integration is. Going live in July made us one of the first customers to use this sophisticated solution."

Neil Trigg, IT Director, Newell Brands

100%

Transparency of tax submissions

100%

Compliance with tax regulations

Flexible

Electronic transmission of invoices



Easing International Tax Compliance with Help from SAP® Document Compliance



Alfred Kärcher SE & Co. KG Winnenden, Germany

www.kaercher.com

Industry

Industrial machinery and components

Products and Services

Manufacturing of cleaning systems, products, and related services for home, garden, commerce, and industry

Employees

>13,000

Revenue

€2.5 billion (2018)

SAP® Services

SAP® Document Compliance service, on-premise edition, and SAP Cloud Platform Integration service As the leading provider of cleaning technology worldwide, Kärcher has subsidiaries in more than 70 countries – each with its own invoicing and tax requirements. To bring e-document, tax, and invoice management onto a single IT framework, Kärcher is using the SAP Document Compliance service.

Before: Challenges and Opportunities

- Fulfill local tax requirements and process customer invoices for international branch offices
- · Simplify international and regional regulatory compliance to help ease future expansion
- · Implement a standardized e-document and tax management solution with a single architecture framework

Why SAP

- Strong cooperation between SAP and local tax authorities around the world to provide solutions that can be used across a global enterprise
- E-document solutions from SAP that support a wide range of countries and languages and come with a clear road map for future functionality
- · Solution expertise, advisory, and implementation support from the SAP Digital Business Services organization
- Integration of SAP Document Compliance, on premise edition, with the SAP HANA® business data platform and SAP Cloud Platform using the SAP Cloud Platform Integration service

After: Value-Driven Results

- E-document framework that covers operations in Spain, Mexico, Hungary, Colombia, and Italy
- Deployment in each country on time and within budget
- · Tax filing that complies with the regulations and meets the deadlines for each country
- Standard e-document framework and tax management solution for all countries, streamlining processes and lowering total cost of ownership (TCO)

One

E-document framework to manage compliance in multiple countries

Lower

TCO through centralized e-document management

On-time

Deployments in five countries, with more rollouts planned

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"SAP Document Compliance makes managing international tax requirements much easier. SAP Digital Business Services was key in helping to get it set up. We are now planning to expand the solution to other countries."

Dr. Daniel Heubach, Vice President Information Technology and Digital Transformation, Alfred Kärcher SE & Co. KG



How Does a Common Platform Cut Complexity in Meeting E-Invoicing Regulations in Multiple Countries?

Operating 18 production sites and 80 international subsidiaries across the globe

As the corporate services arm of Friedhelm Loh Group, Loh Services GmbH & Co. KG provides financial and management accounting, IT, and human capital management services for the organization globally. The parent company invents, develops, and produces customized products and system solutions for industry, commerce, and trade. Facing stronger regulatory pressure to enable the exchange of electronic invoices (e-invoices) with its customers in more countries, Loh Services sought to **streamline and simplify its e-invoicing processes** across Scandinavia.





Loh Services optimized its invoice management processes, enabling operational savings, efficiency, and flexibility.

Loh Services GmbH & Co. KG implemented SAP® Document Compliance, invoicing option for Peppol, allowing the organization to:

- Automate the exchange of invoices and related documents in electronic form with authorities and business partners, using a single user interface for multiple countries
- Ease compliance with e-invoicing regulations in the countries in which it does business
- Take advantage of fast and reliable invoice processing, connecting 420 customers in two months and sending 1,200 invoices in three months
- · Eliminate the need for human intervention in invoice management tasks, resulting in significant savings
- Reduce the cost of implementing e-invoicing per customer by more than 75%
- Shut down legacy systems previously used for sending invoices in Sweden and eliminate the need for manual handling of invoices in Norway

"By adopting SAP Document Compliance, invoicing option for Peppol, all our invoices are sent directly to customers, **eliminating manual invoice processing** and saving our business about one hour every day."

Karsten Vor, Chief Information Officer, Loh Services GmbH & Co. KG











mindray

How Does a Medical Devices Firm Ensure Its Electronic Invoicing Processes Exceed Expectations?

Making healthcare more accessible in more than 100,000 hospitals worldwide

Helping customers to deliver quality care in a safe, secure, and affordable environment, Shenzhen Mindray Bio-Medical Electronics Co., Ltd. is a **leading developer, manufacturer, and supplier of medical devices**. The global company is on a mission to make healthcare more accessible and delivers advanced technology to hospitals in almost 200 countries worldwide. Needing to comply with mandatory electronic invoicing requirements in Italy, Mindray decided to replace its existing solution that was potentially putting the business at risk of noncompliance. The company opted to use the latest cloud technologies supported by expert knowledge.





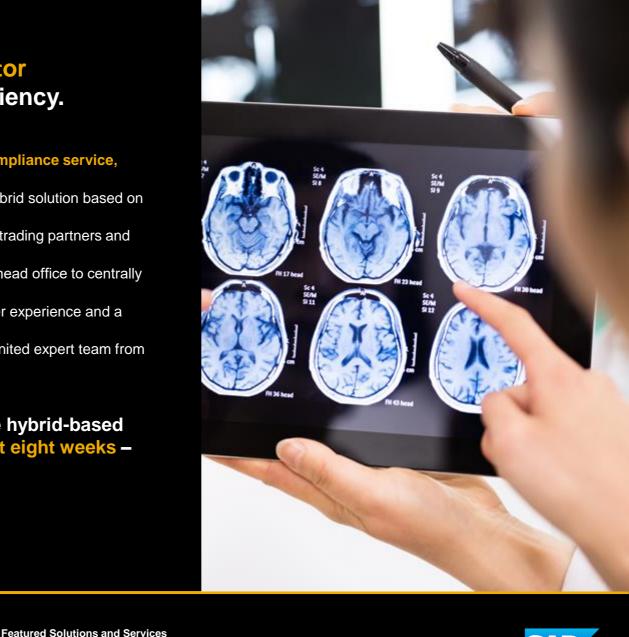
Mindray uses a unified platform to receive and monitor electronic invoices while improving operational efficiency.

Mindray called on SAP® MaxAttention™ services to implement the SAP Document Compliance service, invoicing option for Italy, ensuring:

- Successful replacement of the existing third-party silo-based solution with an advanced hybrid solution based on SAP Cloud Platform
- Compliance with local regulations, enabling the business to send electronic documents to trading partners and regulatory authorities
- Smooth integration with the SAP ERP application, enabling the IT team in the company's head office to centrally monitor the new electronic document framework
- Simplified and standardized compliance processes in multiple countries, with a unified user experience and a reduced set of tools
- Readiness to roll out the SAP Document Compliance service in other countries with one united expert team from SAP on hand using country-specific scenarios

"With SAP MaxAttention services, we successfully implemented the hybrid-based SAP Document Compliance service, invoicing option for Italy, in just eight weeks – becoming the first business in the world to do so."

Wang Lue, Application Development and Support Manager, Shenzhen Mindray Bio-Medical Electronics Co., Ltd.







Industry Life sciences **Employees** 10,000

US\$1.8 billion

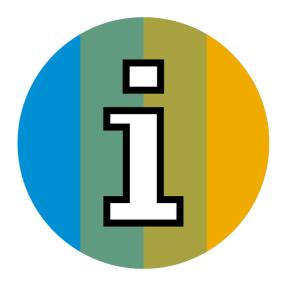
SAP MaxAttention services, SAP Cloud

service, invoicing option for Italy

Platform, and SAP Document Compliance



Where to find more Information



Where to find which information

New legal requirements and legal changes:

Legal change notification service

- First point of information about upcoming regulations affecting SAP Products, impact, timelines and expected solution
- Updated with link to overview note once released

Local variants under development:

Early Customer Engagement JAM

- Preliminary information about solution scope and design
- Webinars
- Engagement platform for Q&A before solution release

Solutions already released (in General Availability):

SAP Document Compliance in the SAP Community

- Links to all relevant information in one page
- Blogs, articles, presentations and expert discussions around SAP Document Compliance

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Useful links

Troubleshooting Guide

Classroom Training

Development Guide

Recorded Webinar Series

Youtube Playlist

External Customer and Partner Engagement JAM (access request via Mail to gsjam@sap.com)

Product Page

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Thank you.

SAP Globalization Services – Document Compliance

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