



SAP Fieldglass 

Assignment Management

SAP
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Agenda

- SAP Fieldglass Module Overview
- SAP Fieldglass Assignment Management Process Overview & Demonstration
- Challenges Addressed by SAP Fieldglass Assignment Management

Aligning & Managing the External Workforce

Job Posting: Staff Augmentation



Requisition



Candidate
Selection



Work Order



On/Offboarding



Time & Expense
Sheets



Invoicing

SOW: Statement of Work



Request
for
Estimate



Supplier
Selection



Scope
Of Work



On/Offboarding



Milestones,
Deliverables,
Schedules, Fees, T&E



Invoicing

Profile Worker: Headcount Tracking



Worker Profile



On/Offboarding

Assignment Management: External Workers in Operations



Add Worker



On/Offboarding



Assignments



Time Journal



Service
Receipting



Invoicing

SAP Fieldglass Assignment Management

Client Ecosystem



Contract



Work Order



Purchase Order



Gate Pass Data



Service Entry Sheet



Invoice



Payment

SAP Fieldglass Assignment Management

Approved POs, or Blanket POs, generate an Assignment for the vendor

Badge swipe data is automatically processed

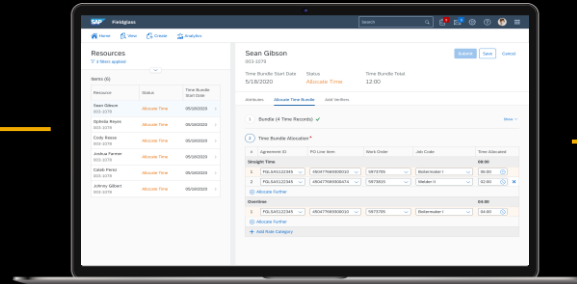
Automatically generate a Service Entry Sheet



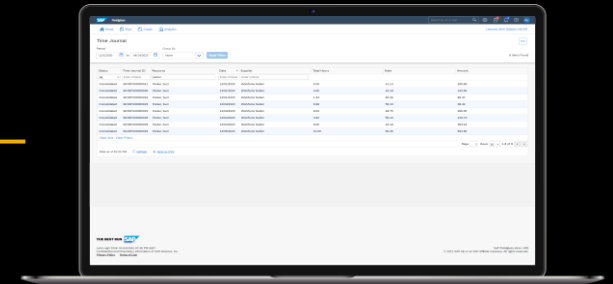
Define the skills sets required and assign contractors to the work (optional)



Pool of contractors are onboarded, ensuring proper certifications, trainings, and access.



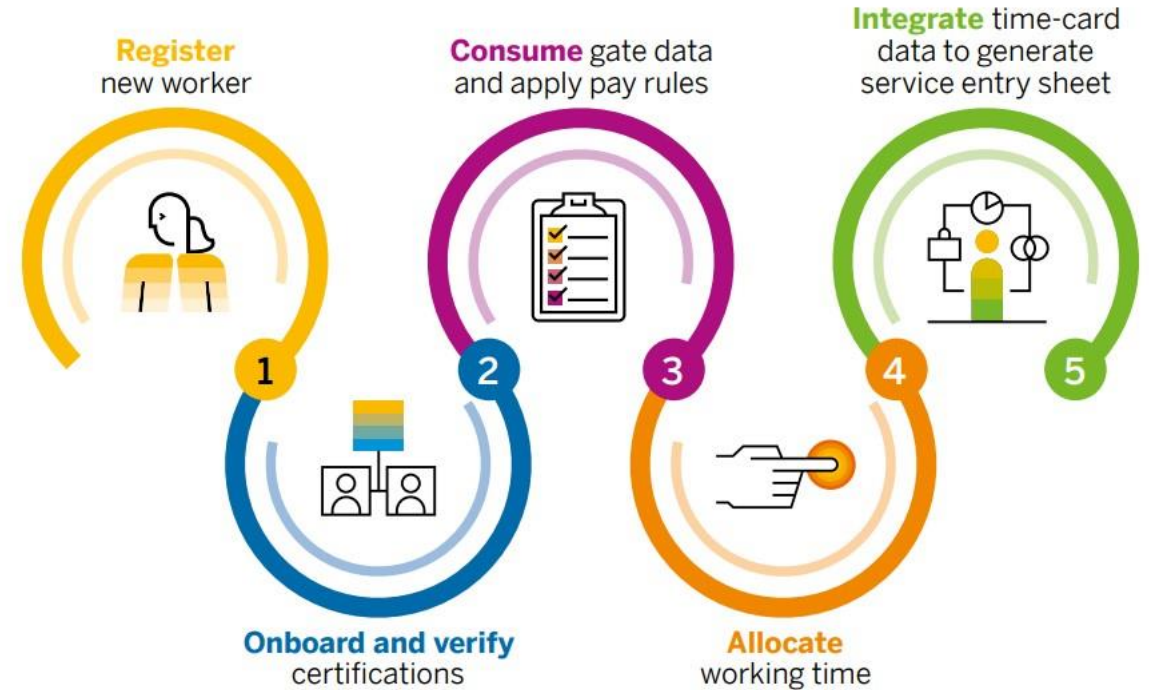
The Time Processing Engine applies rounding rules, calculates working time, and applies pay rules. The Vendor Timekeeper can allocate hours to appropriate work orders and crafts.



Site Supervisor reviews and verifies time worked. Invoice amounts are automatically calculated based on approved hours and negotiated rates.

SAP Fieldglass Assignment Management Directly Solves These Challenges

- Easily add **large volumes** of workers
- Assign them to any number of **jobs**
- Ensure appropriate **onboarding / certifications**
- **Integrate** time from badging systems
- Enforce appropriate rates and **pay rules**
- **Daily** time and service entry sheets



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